

Bagby Home & School Club
October 1, 2019

Draft minutes

I. Welcome called to order 7:04 pm by Josh Lyngar

II. Approval of September 3rd, 2019 Minutes - motioned by Shannon Clark, second by James Fujimoto Dilger, motion passes

III. Presidents' Comments - Jennifer Malutta and Josh Lyngar

A. Committee Chair update – We were in dire need for some key positions. Brian Martin and Kelly Radcliffe have stepped up for the silent auction chairs. All open HFN positions have been filled. We are still looking for a script chair.

B. Website launch update – We have found a new platform and it has a lot of flexibility and fills an information gap for us. The website is live now and we are updating pages as we can. We have about 25% of families that have registered. This is about 120 registrations. Still need people to register. We will be discontinuing Groupvine. There will be a little overlap, but we will be discontinuing it soon. The online store is set up but not live yet. We expect to have that up and running by HFN. HFN info will be updated on Membership toolkit.

C. We received a thank you card from TK and Kinder teachers along with a lemon zucchini bread.

D. There is a new procedure with the district office. The district office wants a civic permit for all events outside of regular hours. We need one for HSC meetings and for any other events and meetings. We need to apply for this with the district.

IV. Principal's Comments - Michael Kretsch

1. The school safety plan was reviewed during this morning's coffee. Comprehensive safety plan is being approved. Will be reapproved annually. This covers safety issues and student welfare.
2. ELA training – was very beneficial and gave teachers lots of information about the new curriculum. Everyone seemed to get a lot of information from the training.

3. Audrey Fong will be coming to help with ELA curriculum and guide teachers.

V. Treasurer's Report - Ian Bruce –

- The Current Net Assets are approximately \$142k, broken into the following categories: \$90k In unrestricted funds, \$36k in board mandated savings, and \$16k in restricted funds.
- Of the \$90k in unrestricted funds, we still owe \$22k for the electronic sign, and we are currently +\$12k on the year. Since we expect to be roughly even in terms of income and spending over the entire year, if our budget remains accurate then we actually have approximately \$56k in unrestricted surplus funds.
- For the unrestricted funds (\$16k total), we recently raised \$1,088 in the goodwill campaign, which goes directly to the scholarship fund. With that, the restricted fund balances are as follows:
 1. Scholarship fund = \$3,150
 2. Maker's Space = \$3,500
 3. STEM Fund = \$8,300
 4. Band = \$1,200

VI. Committee Reports

1. Halloween Fun Night - Josh Lyngar – Sales are a little behind last year, but we do have less students this year. Looking for an incentive to get the students to sell more tickets. HFN planning meeting is this Thursday 10/3 in the Shark Tank @ 7 pm.
2. Giving Campaign Update - Jill Walter –
 - CEF + Paypal/cash/checks (total)
 - Direct: \$37812
 - Match: \$8862

 - From Paypal/cash/checks (ie money HSC has in hand)
 - Direct: \$32683
 - Match: \$781

 - CEF: (CEF is still holding the money, it belongs to Bagby HSC, but it's not in the Bagby bank account yet)
 - Direct: \$5129
 - Match: \$8081

VII. Old Business

. Vote on Ms. Hammond's furniture - \$600 – We missed Ms. Hammond's request for flex seating. We had previously approved a new rug for her room. We'd like to approve her request for up to \$600 for flex seating for her classroom. Motion to approve James Fujimoto Dilger, second Barbara Bandanza, motion passes.

VIII. New Business

. Bi-Law change - adjust emergency spending limit from \$250 to \$500 with a maximum of \$1,000 per month. Add notes from most recent email. – motion approve the amendment to the by-laws. We should also add any activity that occurs between the meetings. Motioned by James Fujimoto Dilger, seconded by Shannon Clark. Motion passed.

A. iPad purchase – We need to replace some iPads in the classrooms. We need 4 new iPads in the SDC classroom. IT can't fix them, they have aged out. The cost for these iPads is \$1,642.63 for iPads and Apple care. We need to disclose this now and we will vote on it next meeting. Michael will also look at overall technology needs for the school and an inventory of items that are at the school.

B. Instrument Purchase - Mimi Paulson, Music Teacher - She is requesting help with purchasing new instruments and needs more xylophones. The amount requested is \$6,000. We are presenting this now and will vote on it during the November meeting. See request below;

Dear Members of our HSC,

I am writing to ask for your consideration and assistance in helping to purchase a few new instruments for the music department. My main focus when teaching the students is gaining full participation from all students, having them overcome fears, and build the skills necessary to become a musician. This year while starting the students on mallet instruments, I have students sharing instruments, and what this means is that there are two students to an instrument in class. I am proposing buying another set for the school so that there is less likelihood for students to share. That way they can have more space, more ability to explore and discover the instruments, as is the Orff way, and build confidence in their abilities. Otherwise it is easier for them to hide next to the person they are sharing with and lose out on developing their musical and performance abilities. The cost of a complete new set, and completing out contra bass bar collection would come to \$6,753.70. This amount does not include shipping. Attached is an invoice for all instruments, and pictures of items, with their individual cost (at least for the bass bars).

The students in the entire school would benefit from this.

Sincerely,

Ms. Marian Paulson
Bagby Music Teacher

C. Science Camp Scholarships

1. We had originally budgeted \$5,000 for scholarship fund. We plan to keep this a fluid amount and will keep \$5,000 in this

fund and can fill in this amount as needed and if we raise more funds. The total number request is 6 scholarships for a total of \$1902.

IX.Open Forum

X.Adjournment 7:55 pm