

draft  
HSC meeting  
September 3, 2019

- I. Welcome – Josh Lyngar meeting called the meeting to order at 7:09 pm. Thank you for the great turn out.
- II. Approval of May 7<sup>th</sup> minutes – Raul Silva motioned to approve. Shannon Clark seconded. Motion passed.
- III. Introduction of 2019-2020 HSC Board
  - Josh Lyngar – co-president, last year on the board
  - Jen Malutta – co-president
  - VP communications – Jeanne Tari
  - Lisa Hilloerfer – co treasurers
  - Ian Bruce – co-treasurer
  - Sarah Anthony – VP assemblies
  - Raul Silva – Auditor
  - Diana Clayton - Scholarship
- IV. Presidents’ Comments – Josh Lyngar
  - Upcoming events
    - i. Back to school night is tomorrow
    - ii. Ice cream social and book fair are coming up
    - iii. Halloween Fun Night (HFN) coming up
  - Committee Vacancies
    - i. Very important positions that we need to fill – Silent Auction Chair. This is a person who gathers items for silent auctions at HFN and Crab Feed which are two of our biggest fundraisers for the year. Ice Cream Social Chair needs shadow, it is Cailin Caufield’s last year in the position.
  - Volunteer Pledge – We have a new pledge this year to encourage everyone to volunt 2 hours per year outside of the classrooms. If classrooms obtain 85% participation, the class a party of their choice.
  - New Website/Communication platform: Membership Toolkit
    - i. We are looking to implement a new website for the HSC. It allows for a calendar, giving campaign, online merchandise store, volunteer sign ups and tracking volunteer time, communications. We will have our own URL [www.bagbyhsc.org](http://www.bagbyhsc.org). You can opt in or out for sharing your private information. This will be a replacement for Groupvine. The only items that will still be on the old school website will be minutes and treasurer reports.
- V. Principal’s Comments – Michael Kretsch
  - Thank you for the warm welcome. Quick update on the staff – our focus of the 1<sup>st</sup> staff meeting was about safety in the school. They had SJPD there to make sure training is in place. There has been a new addition to safety protocols in school. That addition is that SJPD has a

new 18 officers, 9 unit squad that only deals with active shooters in schools. Response time targeted for 5 minutes. They also work to build relationships with school sites. In an effort to increase communication on campus, all staff will be on What's app messaging. Want to make sure that everyone can communicate effectively and quickly. The kids and staff will be working on run, hide and defend drills this year. A new component will be to try to add in variables to the incident training.

- We are working to roll out new ELA curriculum. Professional development for the ELA curriculum is training is Sept 27<sup>th</sup>. The old curriculum is available for parents to take home if they desire

VI. Treasurer's report – Ian Bruce – see attached reports.

- Our total net balance is approximately \$134,000, split into the following three buckets:
  - ~\$36,000 in board-mandated reserve funds
  - ~\$15,000 in restricted funds
  - ~\$83,000 in unrestricted funds (our "surplus" funds that we can spend)
- We do owe about \$22,000 more for the installation of the new electronic sign, so the actual unrestricted funds amount is closer to \$61,000.
- Meanwhile, our net income since the end of the last school year has been \$5,400. Over the course of the year, our budget anticipates a net income of \$0, but so far this year we have brought in more money (via the Giving Campaign) than we have spent.

VII.

VIII. Committee Reports

- Giving Campaign – Rachel Wegener
  - i. Jill Walters will shadow and take over next year. We have raised \$16,500 this year vs. \$20,000 last year. We are down right now and may be seeing the effects of lower enrollment. Apple may doing double match again this year. We are currently at about 30% of where we want to be.
- CEF – Fred Caldwell
  - i. The Cambrian Education Foundation meets once a quarter and this exists as a separate organization and it is one single tax ID #. This is separate from the school district. The funds raised by the CEF will go to the individual schools if designated. Most other district foundations have larger presence and ask for funds. Recently there has been lots of turn over on the board of the CEF. We need more transparency and are working on creating a new website. Other action items are trying to explain what they do, streamlining and organizing. They are also

working on getting grants by pooling need for all the district. IE STEAM week that everyone participates in and requests funds for.

- Book Fair and Ice Cream Social – Cailin Caulfield
  - i. Book fair Wed, Thu, Fri next week in the Barracuda Tank. Also during the ice cream social from 6-7:30. Teacher will have books in boxes that can be purchased to donate to their classrooms.
  - ii. Goal of \$10,000 in sales.
  - iii. Need volunteers to help run the book fair and also staff the ice cream social
  - iv. Ice cream social entails – sending communications, put notes in Thursday envelopes. The Thursday before the event – purchase supplies. Friday – organize volunteers and toppings.
  - v. Art Vista – Fundraiser
    1. HSC and Art Vistas are working on a joint fundraiser. The students will do an art project in class, an extra art lesson. The kids’ art project can be put on different products, mugs, notebooks, mouse pads, water bottles. Similar to school pictures where you find your kid and then can order products. Each grade will do different project so different projects per kids. Most of the ordering will done online, but will also be able to do paper forms. Original art work will be returned. We get 33% of the profits. The organization that is producing this is called Art to Remember. Art will be produced in September. Orders in October. Delivery end of November. Funds raised will go to the general fund.

#### IX. New Business

- Vote to approve teacher requests for classroom updates
  - i. Ms. Makinson: up to \$1100 for a new rug and flex seating – Ms. Hammond: up to \$200 for a new rug. Shannon Clark motioned to approve, Marisa Smith seconded the motion – motion passed.
- Kindergarten traditions – vote to approve funding to cover the cost of caterpillars, and chicks for all Kinder classes, up to \$200 – Marissa Smith motioned to approve, Sarah Anthony seconded the motion. The motion passed.
- TK/K presentations – vote to approve funding for two presentations by Treehouse Learning (Dental health in February and Holidays Around the World in December) at a total cost of \$360 – Jeanne Tari motioned to approve. Raul Silva seconded. Motion passed.
- Membership Toolkit: vote to approve up to \$800 for an annual premium level subscription to Membership Toolkit and domain

registration – Jeanne Tari motioned to approve. Jodi Fujimoto seconded. Motion passed.

X. Open Forum

- Pay it forward button – add to the website. Some other school or sites have a button to allow people to make smaller donation or to round up purchases. Suggested that we also do this.

XI. Adjourn – 8:17 pm