



Fammatre Home and School Club

President - Alison Wortman
Vice President - Teresa Calvert
Auditor - Debbie Clima
Parliamentarian - Lisa Ives
CEF Representative - Lisa Ives

Irena Gumbert - **Treasurer**
Rosalie Fino - **Treasurer**
Katy Chen - **Treasurer**
Heather Harper - **Secretary**
Lisa MacFarland - **Fammatre Principal**

MINUTES

Monday, May 6, 2019

7:00 p.m.

Fammatre LIBRARY

I. Welcome

- Meeting called to order at 7:05 p.m.
- Board Members Present: Lisa MacFarland, Alison Wortman, Teresa Calvert, Irena Gumbert, Katy Chen, Heather Harper
- Parents Present: 18
- Adoption of the Minutes from the April 1, 2019 Meeting.
Action: Upon motion by Denise Fulton to adopt the minutes, seconded by Erika Foss, the motion carried unanimously.

Documents Filed: April 1, 2019 Meeting Minutes

II. Principal Report

- The Principal Report was presented by Principal MacFarland:
 - o STEAM Night was a success! Thank you An Vo and Priyanka Tyagi.
 - a) The Science Fair was not held this year because we did not have a coordinator. If you would like to see the Science Fair return, please let us know if you are willing to coordinate for next year.
 - o Grades 3, 4, and 5 are preparing for SBAC testing.
 - o Jackie Smith will be our next Principal. She has been in the District for quite some time.
 - a) Mrs. Smith is excited to be back at Fammatre. She used to teach, was in high tech, and consulted at Microsoft. However, once she had children she no longer wanted to travel with work, so she became a teacher, and started in 2006 in our Cambrian District. Both of her children went through Cambrian, and her daughter is now a sophomore at Cal Poly, and her son is at Leigh. She taught 7th grade accelerated math at Price, 5th grade at Bagby, and then been at DO for the past 3 yrs leading technology. She will be at her current position until the end of June, and will be at our upcoming Open House.

III. Budget Update

- The Budget Update was presented by co-Treasurers Irena Gumbert and Katy Chen.
 - o Current budget has no issues, all being spent as needed. Walkathon funds are coming in via Walkstarter, around \$21k.
 - o Vote to reallocate funds for Chromebooks to replace those that will be expiring. Mrs. MacFarland drew \$40k from her funds and HSC will be supplementing to cover the costs in the amount of \$25k.

- a) The \$25k will be taken from the 2018-19 budget = \$14k from curriculum support (school supplies/books, balls), \$6,700 from tech, \$4,400 from STEAM lab
- b) **Action:** Upon motion by Jasmine Gavilan to reallocate funds for Chromebooks, seconded by Lesley Brooks, the motion carried unanimously.
- Vote to reallocate funds for 5th grade trip - Golfland
 - a) Graduation trip needs an additional \$1,200 from reserves to cover cost of buses and activities at Golfland.
 - b) Discussion regarding approximate reserves of \$140k, which does not include cash working balance of approximately \$60k.
 - c) **Action:** Upon motion by Erika Foss to reallocate funds to cover cost of buses and activities at Golfland for 5th grade trip, seconded by Sarah Bauerle, the motion carried with one abstention.
- Discussion and vote of new Fammatre Marquee
 - a) The HSC Board proposes to replace out of date, termite rotted marquee with an electronic marquee (full color).
 - (1) Bagby is also replacing their marquee, and we are working with them on researching the best options. We have used Bagby's quote and added \$3k to cover the extra trenching distance that will be required.
 - (a) Note Bagby already included several thousand for incidentals.
 - (2) We need to purchase sign and electrical, and we are working with the DO to get electrical quotes. Approx cost is \$40k to do demo, and installation. Project to be completed before new school year commences. Electronic marquee can be set on a timer to turn on/off to avoid nuisance to neighbors. Size will not be larger than current marquee. 7³/₄' x 4'.
 - b) Funds would be from current year's budget - see "Column Revisions" taking amounts from remaining "bucket" funds - Art Vista, Living Lab, Gold Rush field trip, STEM lab (Makerspace), \$38k and then ~\$2k extra from reserves.
 - c) Discussion:
 - (1) Perhaps have area for company sponsorships to increase revenue?
 - (2) Who does maintenance?
 - (a) The marquee has a 5 year warranty from date of shipment and lifetime telephone support.
 - d) **Action:** Upon motion by Sarah Bauerle to reallocate funds to cover cost of installation and purchase of marquee up to \$40k, seconded by Jasmine Gavilan, the motion carried unanimously.
- Theater Program brought in \$7k this year, and there is a need to replace all stage curtain panels, which will cost \$5k.
 - a) We have contact information for the company that Farnham used in 2016 so they are familiar with our stage. Installation will occur in August, before school. 8-10 weeks to order material.
- \$1,500 has been taken from Health & Wellness budget to purchase Sensory Path to help kids move their bodies. Install to occur once school painted.
- Proposed budget is mostly the same as this year, but a few changes.
 - a) MBB - make it more affordable and reduce amount that it will generate.
 - b) Theater - reduce revenue, keep money in program - ie participant meals.
 - c) Changes in expenses - curriculum support.
 - d) Field trips increased due to costs for transportation.
 - e) Added line for STEAM - Maker Fair.
 - f) Reduced tech budget because of big hardware spend this year.

- g) Theater program - adding an “in class arts budget” under academic support - Starting Arts offers an in class program - 30 minutes for 8 weeks, to serve EVERY grade, TK-5, which will include dance and drama. \$10k quote. Older grades participate in Fall, and younger grades in Spring.
 - (1) Possibility of having an additional session.
 - (2) It will be weaved into instruction time.
- h) Health and wellness reduction - decreased for next year.
- i) Discussion whether we have wish lists for how to spend money. We need to have a gathering outside of a HSC meeting. Please submit any proposals!
- j) Funds were allocated based on last year’s Survey of membership, but funds were not fully spent due to lack of volunteers to coordinate the ideas.
 - (1) Parent participation - approx 105 parents responded, 167 responded to LCAP.
- k) Usually those that are here on charter are more active/interested.
- l) Any cost considerations given to preschool - they have their own budget. All teachers informed at start of year, if they need additional funds, come to us.
- m) STEAM and being consistent! It’s makerspace, not stem lab.

Documents Filed: HSC Budget vs. Actuals: FY 18-19 Budget - FY19 P&L (July 2018- June 2019).

IV. Committee Updates

- Family Dinner Night: Traci Nelson
 - 1. Willow Street at \$151
 - 2. May 14, 2019 - Pizza My Heart on Camden/Union.
 - 3. Mendocino Farms in June 5, 2019.
- Walkathon:
 - 1. Event is on Friday May 17th
 - 2. We’re over halfway to our goal of \$30k
 - 3. Annie Pyle is passing out Flash the Falcon Stickers/shoe keychains
 - 4. SUG - we need help to make the event - being Flash, obstacle set up, chaperoning
 - 5. Family movie night - May 10th 645pm for food trucks, movie starts at 745pm.
- Book fair - May BOGO event. May 20-24, SUG on Wed.
- Auction - had 68 attend at Stevie’s. Went well, all but 2 items went. Raised over \$5k. Had 2 people helping out. Teacher sign ups/experiences need to be fulfilled. Alison Wortman and Mrs. Perry are working on this.

VI. Announcements

1. Budget proposed
2. Teacher Appreciation - Week of May 6 - Reach out to Room Parents on how to help! Shout out to Room Parents, opened school Sunday evening to post classroom banners! Need help on playgrounds for Wed.
3. HSC Board 2019-20
 - a. All positions are open. Please let us know your interest! Nominations now open. Email Alison Wortman. Board is terming out with exception of Katy Chen.
 - b. Katy Chen is the only one staying on as a co-Treasurer..
 - c. President
 - d. We need a VP and Treasurer (2).
 - e. Nominations now open, and voting occurs at our June meeting.
 - f. The Treasurer role must be filled before summer.
4. HSC Coordinator Positions 2019-20

- a. 60% coordinators returning; for those programs without a coordinator, the program will likely need to be eliminated.
 - b. Need coordinators to fill:
 - i. After school enrichment
 - ii. Bookfair
 - iii. Family dance
 - iv. GOTR - Girls on the Run
 - v. Giving Campaign
 - vi. Mileage Club
 - vii. Monster Boogie Bash
 - viii. Project Cornerstone
 - ix. Room Parent
 - x. STEAM
 - xi. Science Fair
 - xii. Theater Production
 - xiii. Walk n Roll
 - xiv. Walkathon
 - xv. AV coordinator (talent show, MBB)
 - c. Also looking for three “wish list coordinators” to coordinate a spelling bee, Makerspace, cultural evening.
5. Two more walk to school days, this Wed May 8 and May 15 (Doerr Park, New Jersey/Foxworthy)
 6. Cambrian Earthquakes Afternoon - June 8, Saturday afternoon game.

VII. Closing Comments

- Meeting adjourned at 8:17pm.

Next Meeting:
Monday June 3, 2019 at 7:00 p.m.

Go to <http://www.cambriansd.org/domain/129> for more information on school events!