



**CAMBRIAN SCHOOL DISTRICT
MEASURE R CONSTRUCTION PROGRAM
CITIZENS' OVERSIGHT COMMITTEE (COC) MEETING**

DATE:

*Monday, April 18, 2022
5:00 P.M.*

LOCATION:

*Cambrian School District
Professional Development Center
4115 Jacksol Drive, San Jose, 95124*

MINUTES OF REGULAR MEETING

COC Members Present: Debbie Abbott (At-large Representative)
Lucy Johansen (Senior Representative)
Annie Pyle (At-large Representative)
Kirsten Reilly (Parent Representative)
Sam Shiraishi (Parent Teacher Representative)
Brian Tanger (Business Organization Representative)

COC Members Absent: None

CSD Members Present: John Pappalardo, Ed.D. (Chief Financial Officer)

Others Present: Rick Kramer (RGM Kramer, Inc.)

I. OPENING BUSINESS

A. Nomination and Selection of Chair

The committee elected Kirsten Reilly as Chair by unanimous vote, which created a vacancy for the Vice Chair position. The committee then elected Sam Shiraishi as Vice Chair by unanimous vote. Kirsten assumed chairpersonship of the meeting.

II. CALL TO ORDER – Chair

Kirsten officially called the meeting to order at 5:11pm.

III. PRESENTATION BY SCHOOL COMMUNITY MEMBERS

None.

IV. REVIEW AND APPROVAL OF AGENDA

The committee members reviewed the meeting agenda and accepted it by unanimous vote.

V. APPROVE MINUTES OF OCTOBER 18, 2021

The committee members reviewed the meeting minutes and accepted them by unanimous vote.

**VI. REVIEW OF MEASURE R PROGRAM
CURRENT STATUS OF PROJECTS**



CAMBRIAN SCHOOL DISTRICT

Rick Kramer shared an overview of the projects in construction during summer 2022: Phase 1 Modernizations at Price MS, Bagby ES, Fammatre ES, Farnham ES, and Sartorette ES. The projects were publicly bid in winter 2022 and are currently in the preparatory stages for construction to begin following school dismissal for the summer. Rick also shared that the projects to replace existing aged portables with new modular classrooms are in the design process and scheduled to begin construction in spring 2023.

REVIEW OF PROGRAM EXPENDITURES

Rick presented an invoice report itemized by project that showed \$799,006.53 worth of Measure R expenditures made from October 1, 2021 through March 31, 2022. Rick also presented an invoice report itemized by project with Measure R expenditures from the start of the program totaling \$2,601,453.03. John Pappalardo and Rick answered the committee's questions regarding select expenditures. After discussion, the committee determined that all expenditures appear to be appropriate to the bond projects.

REVIEW OF ANNUAL FINANCIAL REPORT AND PERFORMANCE AUDIT REPORT

John and Rick presented the annual Financial and Performance Audits dated June 30, 2021 for review. The committee reviewed the audits with no exceptions taken.

VII. PREPARATION OF ANNUAL REPORT TO THE SCHOOL BOARD

The committee discussed their annual report to the school board and approved the draft report with minor revisions. Kirsten will present the report at the next Board meeting, Thursday, May 5, 2022 at 7:00pm.

VIII. SET NEXT MEETING DATE AND TIME

The committee agreed on Tuesday, August 9, 2022 at 5:00pm at Price Middle School as the next meeting date and location.

IX. ADJOURN

Kirsten officially adjourned the meeting at 6:12pm.