



Notice of Live Video Class Sessions for Distance Learning

As part of Cambrian School District's effort to provide all students with engaging distance learning activities, we are utilizing Google Hangouts Meet, G Suite for Education's video conferencing tool. In a live video class setting, the following may occur:

- Viewing a student's webcam, including the background environment
- Hearing the student through their microphone
- Reviewing student's questions and answers
- Engaging students in peer discussion
- Asking students to share work
- Student names may be visible as part of the video conferencing tool's display

Student Expectations in Live Video Sessions

Students are expected to follow all rules in their school's student handbook. Participating in a live video class is considered a classroom environment; all behavior expectations apply (language, actions, etc.). Please review the following [student etiquette guidelines](#) for video classrooms.

Privacy and Recordings

As we work to make learning activities available to all of our students, it may be necessary for live video class sessions to be recorded by the teacher with prior notification to parents. Teacher recordings will be used for legitimate educational purposes, including making the session available to the class for viewing after the live session has ended.

- Parents may opt their student out of participating in a live session recording by notifying the teacher prior to the meeting.
- Recordings may not be downloaded or shared without the prior written consent of the teacher and all meeting participants present (including parent permission for any students present).
- We ask that in consideration of individual student and teacher privacy, parents and students not record live video class sessions without the express prior written consent of the teacher and all meeting participants present (including parent permission for any students present).

Parent/Guardian Supervision and Participation

During live video class sessions, including small group and individual settings, either the Parent or an adult designated by the Parent/Guardian must be present in the home. We know many parents are



used to volunteering in the classroom and ask that as a general rule, parents not participate in the video class unless requested to do so by the classroom teacher. Parents who are present during a video class are asked to follow the Cambrian School District's [Volunteer Code of Conduct](#).

Service Reliability and Interruptions

Please be aware that the Cambrian School District does not have control over service disruptions, internet congestion or other technical issues that may impact the ability to participate in live video class sessions.

Considerations for Live Video Participation

When possible, prepare a quiet, distraction-free area where you can provide appropriate supervision for your child to engage in the meeting (i.e. dining room table). Additionally:

- Use a school-appropriate background
- School dress codes apply for live video class sessions
- Behavior may be recorded and students may be removed from the room for inappropriate behavior
- Review the annual parent's rights notification and student handbook for acceptable behavior and possible consequences

Thank you for your assistance and understanding as we work together to create a supportive collaborative learning environment for our teachers and students under these challenging circumstances.



Live Video Class Sessions Permission Form

Please fill out this form and return it to your child's teacher.

Parent Name: _____

Student Name: _____

Please check one of the following:

_____ My child has my permission to participate in live video class sessions that are recorded. I understand that teacher recordings will be used for legitimate educational purposes, including making the session available to the class for viewing after the live session has ended. I understand that my child's participation in these distance learning activities is optional.

_____ Please opt my child out of any live video class session that is recorded.

_____ Please opt my child out of all live video class sessions. I understand my child's teacher will continue to serve my child through the posting of online resources and recorded materials.

Date: _____

Parent Signature: _____