Dear Cambrian Families,

Throughout the year, Cambrian School District students and staff participate in drills designed to simulate a number of emergency situations, such as a fire, earthquake, or campus intruder. It is only through practicing lockdowns, fire drills, duck-cover-and hold on and shelter-in-place procedures, and other scenarios that students and staff can be prepared for a real emergency.

If parents/guardians happen to be on campus in the middle of a drill, they will be asked to participate as a community member according to the situation we are practicing for; for example, you may be asked to briefly shelter in place or evacuate the building. It is great for our students to see parent/community participation firsthand, because it adds to the realism of the drill and demonstrates that safety is a community-wide priority. We thank you in advance for your assistance! This letter is to help you understand the importance of this as well as to understand each type of drill.

The students and staff of your school will be practicing three primary emergency drills each year. They are Fire Drills, Lockdown Drills and Earthquake Drills. Each type of drill is explained below.

**FIRE DRILLS**
The school will conduct a “fire drill” each month that school is in session. This is a Fire Code requirement as well as a requirement for all California public schools. We want each student to understand and be aware of the importance of this drill and not be afraid when the fire alarm is sounded. By practicing they will know what to do and how to do it.

**LOCKDOWN DRILLS**
The school will conduct “lockdown drills” periodically throughout each school year. This type of drill will secure the school building and safely shelter all students, staff and visitors inside the building. The purpose of this drill is to keep the students safe from any danger outside or inside the building. During a “lockdown drill” all of the perimeter doors to the school building will be locked and will remain locked until the danger or issue outside or inside the building is removed. To enable everyone to remain safe, no one will be allowed to enter the building or leave the building until the drill is completed.

**EARTHQUAKE DRILLS**
Periodically throughout the school year, our students will participate in "earthquake drills". All Cambrian Schools will be participating in the Great California Shake Out as one of several drills this year, joining millions of people worldwide for an earthquake drill on October 17. Learn more about this event, or register to participate in your home or workplace, at http://www.shakeout.org/california/.

HOW SAN JOSE IS SUPPORTING OUR SCHOOLS
Cambrian School District is partnering with the San Jose Police Department for a new 'Guardian' program. The Guardian crews will be stationed in nine school zones around the city, and won't take the place of school resource officers, but they'll be in addition to them. These officers will have a more visible presence on Cambrian school campuses, building rapport with staff and students as well. Please click here to read more about this valuable program.

IN THE EVENT OF AN EMERGENCY:
In the event of an actual emergency, you will be contacted through text, phone and email. For the safety of everyone involved and to maintain order, we respectfully ask that you would abide by the following during an emergency:

• Do not come to the school campus
• Do not call the school offices (as they will be busy with the actual emergency)
• Do not contact students or staff members via cell phone or social media (as they will be busy with the actual emergency)
• Avoid social media posts. Correct information will be disseminated through our automated system as soon as possible.
• Please make sure that your contact information is current at all times so that you can be reached without delay in the event of an emergency.
• In the event of an actual emergency evacuation, you will receive notification where to pick up your child as soon as practical.

Thank you for partnering with Cambrian School District to take every step possible to keep our children and staff safe.

Sincerely,

Student Services Department
Cambrian School District