



**CAMBRIAN SCHOOL DISTRICT GOVERNING BOARD OF TRUSTEES
MINUTES OF REGULAR BOARD MEETING**

September 3, 2020

1. OPEN SESSION

Open Session

1.1 Call to Order

The president called the Governing Board of Trustees Closed Session to order via Zoom at 6:00 p.m.

2. CLOSED SESSION AGENDA

Closed Session

The Board convened in Closed Session to discuss the following:

- 2.1 Potential Litigation (Govt Code 54956.9(a))-one case
- 2.2 Public Employee Discipline/Dismissal/Release (Govt Code 54957)
- 2.3 Personnel, Unrepresented Management, Supervisory and Confidential Employees (Govt Code 54957)
- 2.4 Conference with Real Property Negotiator (§ 54956.8)

3. REGULAR SESSION CALL TO ORDER

Regular Session

- 3.1 The president called the regular meeting of the Governing Board of Trustees to order via Zoom at 7:08 p.m.

MEMBERS PRESENT:

Mr. Randy Scofield, President
Mr. Doron Aronson, Vice President
Mrs. Janet Borrison, Clerk
Mr. Jarod Middleton, Member
Mrs. Carol Presunka, Member

STAFF MEMBERS PRESENT:

Dr. Carrie Andrews, Superintendent
Ms. Carlena Grandey, Admin. Asst. to Superintendent
Mr. Mujtaba Rauf, Director of Information Technology
Mr. Linh Nguyen, Asst. Supt., Educational Services
Ms. Kristi Schwiebert, Asst. Supt., Personnel Services
Ms. Penny Timboe, Chief Financial Officer

- 3.2 Report out of Closed Session

No action was taken in closed session.

4. PLEDGE OF ALLEGIANCE

The president of the Board led the Pledge of Allegiance.

5. ADOPTION OF AGENDA

Adoption of Agenda

On a motion by Mr. Aronson, seconded by Mrs. Borrison, the Board adopted the September 3, 2020, agenda. Motion **CARRIED** 5-0

ACTION

Aronson-Yes
Borrison-Yes
Middleton-Yes
Presunka-Yes
Scofield-Yes

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6. CONSENT AGENDA

On a motion by Mrs. Presunka, seconded by Mr. Middleton the Board:

- 6.1 Adopted of Consent Agenda Items as follows:
- 6.2 Approved the Minutes of the July 14, 2020, Special Board Meeting
- 6.3 Board Policies and Procedures: Employee Use of Technology 4040
- 6.4 Approved the Personnel Report
Motion **CARRIED** 5-0

Aronson-Yes
Borrison-Yes
Middleton-Yes
Presunka-Yes
Scofield-Yes

Consent Agenda

7. ANNOUNCEMENTS

- 7.1 Mr. Scofield encouraged families to get involved by attending a Home & School Club meeting. He also shared that all school sites and District Office will be closed on Monday, September 7, in observance of Labor Day.
- 7.2 Dr. Andrews shared that all elementary school sites and Steindorf held their back to school nights virtually. She was very impressed with all the creative ways in which teacher and principals connected virtual with families. Dr. Andrews thanked the teachers and principals for their commitment and hard work in creating a successful back to school night despite COVID.

Dr. Andrews shared that Cambrian School District is distributing free meals for anyone 18 year of age and younger at Price Middle School. Dr. Andrews thanked Cambrian's food service team for their dedication to supporting students and the Cambrian Community.

Announcements

8. PUBLIC COMMENTS

A concerned parent inquired how the Cambrian School District is using the 1.8 million dollars received from the government for COVID relief.

Due to a technical glitch, the below public comments are an overall summary of items that were addressed to the Board.

Chenal Galvez, Cambrian parent expressed a special thank you to all the teachers for their hard work and continued support for students.

Josephine Wong, Cambrian parent, shared her concerned for the limited time students spend with their teachers online in the Distance Learning model.

Janice Czaplicki, Cambrian parent, addressed her concerns of COVID exposer for staff and students. She encouraged the Board to error on the side of caution with a revised distance-learning model to allow families to stay home if they choose.

Arturo Juarez, Cambrian parent, shared is concern for re-opening the schools to ensure they are opened safely with all protocols in place.

Elizabeth Greenfield, Cambrian parent, addressed the Board in regards to children are getting too much screen time with the current distance-learning model.

Samantha Shiraishi, Cambrian parent, share her appreciation for her student's teacher and all the hard work they are doing.

Melissa Ojczyk, Cambrian parent, voiced her concerns in regards to teachers' workloads at Price.

Public Comments

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9. INFORMATION AND STUDY ITEMS

Information/Study

9.1 HVAC Preventative Maintenance and Inspection Service Quote:

HVAC Contract

Chief Financial Officer, Ms. Penny Timboe, presented a quote from Cold Craft Inc. for a full evaluation of our current systems, servicing, and identification of any necessary repairs needed to ensure that our systems are operating at the maximum efficiency possible. Cold Craft Inc. has serviced Cambrian School District's heating and ventilation systems for many years

PUBLIC COMMENT:

Ashley Wilson, Cambrian parent, voiced her extreme concern in regards to the ventilation systems at the school sites and their ability to filter out the necessary particles for safety.

On a motion by Mr. Aronson, seconded by Mrs. Borrison, the Board approved to move forward with the evaluation and servicing of our HVAC systems at all sites and District Office.
Motion **CARRIED** 5-0

ACTION

Aronson-Yes
Borrison-Yes
Middleton-Yes
Presunka-Yes
Scofield-Yes

9.2 2019-20 Unaudited Actuals:

2019-20 Unaudited Actuals

Ms. Penny Timboe, Chief Financial Officer, presented the unaudited actuals for the Cambrian School District. She shared the overall comparisons from the estimated actuals versus the unaudited actuals. Ms. Timboe highlighted the overall minor deficit spending increase between Estimated Actuals & Unaudited Actuals of \$161,335 for 2019-20.

On a motion by Mrs. Borrison, seconded by Mr. Aronson, the Board accepted the Unaudited Financial Statements for the 2018-19 fiscal year and directed staff to file report with the County Superintendent of Schools. Motion **CARRIED** 5-0

ACTION

Aronson-Yes
Borrison-Yes
Middleton-Yes
Presunka-Yes
Scofield-Yes

9.3 Resolution 20-21-06: Appropriations Limit (Gann Limit):

Res. 20-21-06 Appropriations Limit

Ms. Penny Timboe, Chief Financial Officer, stated that the District must establish a revised Gann Appropriations Limit for the 2019-20 fiscal year and a projected Gann Limit for the 2020-21 fiscal year. In doing this, the Board must declare that the appropriations for the 2019-20 and 2020-21 fiscal years do not exceed the limitations imposed by Proposition 4.

On a motion by Mr. Middleton, seconded by Mrs. Presunka, the Board adopted Resolution 20-21-06 establishing a revised Gann Limit for 2019-20 and a projected Gann Limit for 2020-19 appropriations do not exceed the limitations imposed by Proposition 4.
Motion **CARRIED** 5-0

ACTION

Aronson-Yes
Borrison-Yes
Middleton-Yes
Presunka-Yes
Scofield-Yes

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- 9.4 Operations: Health and Safety Requirements & Recommendations Follow Up:
Dr. Andrews recapped the Department of Public Health and Santa Clara Public Health Department requirements for schools. She also presented the additional recommendations that Cambrian School District would like to integrate into our Prevention, Health, and Safety Requirements. The Board walked through the Santa Clara County Public Health Department Recommendations that Cambrian would like to Integrate. The Board requested the document to be brought back at a later date for formal approval.

**Health & Safety
Rqmt & Reco**

PUBLIC COMMENTS:

Due to a technical glitch, the below public comments are an overall summary of items that were addressed to the Board.

Ashley Wilson and Junko Motouji, Cambrian parents, expressed their concerns over the health and safety requirements and the ability to keep staff and students safe.

- 9.5 California Public Health Department Update on Guidelines for Small Student Cohorts and In-person Learning and Next Steps:

Dr. Andrews highlighted the current guidelines for Small Cohorts/Groups of Children and Youth released by the California Department of Public Health on August 25, 2020. She provided an update on the next steps, which Cambrian needs take in order to bring specific groups of children on campus for in person supervision and limited instruction. Cambrian is process of completing the wavier for elementary schools.

CDHP Update

PUBLIC COMMENT:

Due to a technical glitch, the below public comments are an overall summary of items that were addressed to the Board.

Moema LeBlanc, Cambrian parent, voiced her thoughts in regards to bringing small cohorts back on campus for in-person learning.

- 9.6 Property Redevelopment: Resolution 20-21-07: Intent to Exchange Interests in Real Property – Metzler Lot C:

Ms. Penny Timboe, Chief Financial Officer, presented resolution 20-21-07: Intent to Exchange Interests in Real Property – Metzler Lot C. The resolution allows Cambrian School District to enter into a an exchange agreement with Robson Homes to develop single family homes on the property located at 1975 Cambrianna Drive in San Jose.

**Property Redev
Metzler Lot C**

On a motion by Mrs. Presunka, seconded by Mr. Aronson, the Board approved and authorized and authorized Resolution 20-21-07: Intent to Exchange Interests in Real Property.
Motion **CARRIED** 5-0

ACTION

Aronson-Yes
Borrison-Yes
Middleton-Yes
Presunka-Yes
Scofield-Yes

- 9.7 Measure I: Sartorette Library Update:

Ms. Penny Timboe, Chief Financial Officer, provided a status update on the Measure I Sartorette Library Project, which closes out the Measure I, bond funds. The project is currently in the final stages and scheduled to complete by the end of September. The total cost of the project is \$207,000; \$119,124 from Measure I funds and the remaining balance of \$87,876 by Fund 210: Buildings.

**Measure I: Sart.
Library**

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9.8 Call for Nominations for Directors-at-Large, Asian Pacific Islander and Hispanic:
Mr. Randy Scofield presented the California School Board Association's call for nominations for Director-at-Large, Asian Pacific Islander and Hispanic. He stated that the nomination must be made by a CSBA member Board and the nominee must be a board member a CSBA member district or county office of education.

Call for Nominations

No nominations were put forth.

9.9 Potential Future Board Agenda Items (Cambrian Board Policy 9322):
The Board agreed to bring back for discussion Resolution No. 20-21-03: Reduce Classified Staff Hours Due to Lack of Work or Lack of Funds and requested an update on instruction minutes and how is it functioning with virtual learning.

Future Board Items

10. COMMUNICATIONS

Communication

Mr. Middleton, Mrs. Presunka, and Mrs. Borrison, commended the teachers and principals on their amazing Back to school videos-amazing shot out to principals and staff who put this all together.

11. CLOSED SESSION

Closed Session

No resumption of closed session.

12. ADJOURNMENT

Adjournment

There being no further business, the September 3, 2020, regular meeting of the Governing Board of Trustees was adjourned at 10:44 p.m. on a motion by Mr. Middleton, and seconded by Mrs. Borrison. Motion **CARRIED** 5-0

Aronson-Yes
Borrison-Yes
Middleton-Yes
Presunka-Yes
Scofield-Yes

Respectfully submitted,

Carrie Andrews, Ph.D.
Secretary to the Governing Board

Approved and ordered entered into the proceedings of the Cambrian School District on November 19, 2020.

Governing Board of Trustees