



**CAMBRIAN SCHOOL DISTRICT GOVERNING BOARD OF TRUSTEES  
MINUTES OF REGULAR BOARD MEETING**

September 3, 2015

**1. CLOSED SESSION AGENDA**

**Closed Session**

The Board convened in Closed Session at 6:35 p.m. to discuss the following:

- 1.1 Public Employee Discipline/Dismissal/Release (Govt Code 54957)
- 1.2 Potential Litigation (Govt Code 54956.9(a))-two cases
- 1.3 Negotiations with Cambrian District Teachers Association (Govt Code 54957.6)
- 1.4 Public Employee Performance Evaluation, Superintendent (Govt Code 54957)
- 1.5 Potential Public Employee Appointments (Govt Code 54957)

**2. REGULAR SESSION**

**Regular Session**

The president called the regular meeting of the Governing Board of Trustees to order in the Multi-purpose Room at Farnham Elementary School at 7:35 p.m.

**CALL TO ORDER**

**Call to Order**

**MEMBERS PRESENT:**

Mrs. Jeneva Sneed, President  
Mr. Doron Aronson, Vice President  
Mr. Jarod Middleton, Member (Closed Session Only)  
Mrs. Carol Presunka, Member  
Mr. Randy Scofield, Clerk

**STAFF MEMBERS PRESENT:**

Dr. Carrie Andrews, Superintendent  
Dr. Will Jenkins, Director of Educational Technology  
Ms. Carlena Grandey, Admin. Asst. to Superintendent  
Mrs. Lesa Nieri, Asst. Supt., Personnel Services  
Mr. Linh Nguyen, Asst. Supt., Educational Services  
Mr. Jason Vann, Chief Financial Officer

**3. PLEDGE OF ALLEGIANCE**

**Pledge of Allegiance**

The president of the Board led the Pledge of Allegiance.

**4. ADOPTION OF AGENDA**

**Adopt Agenda**

On a motion by Mrs. Presunka, seconded by Mr. Aronson and carried unanimously, the Board adopted the September 3, 2015 agenda. **ACTION**

**5. REPORT OF ACTION TAKEN IN CLOSED SESSION**

**Session**

No action was taken in closed session.

**6. CONSENT AGENDA**

**Consent Agenda**

On a motion by Mr. Scofield, seconded by Mrs. Presunka and carried unanimously, the Board

- 6.1 Adopted the Consent Agenda Items as follows:
- 6.2 Approved the minutes of the June 18, 2015 and August 6, 2015 Regular Board Meeting
- 6.3 Approved the minutes of the June 29, 2015, Special Board Meeting
- 6.4 Approved the three (3) change orders for the New Professional Development Center and New Shop Projects
- 6.5 Approved the Personnel Report as follows:  
*Certificated:*

- Approved the probation 1 status of Apostol, Lynda; teacher, effective 8/19/2015
- Approved the reassignment of Liewer, Anne; Teacher, effective 8/3/2015

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*Administrative/Management Personnel/Confidential:*

-Approved Thomas, Michael; Director of Buildings & Grounds effective 8/25/2015

*Classified Personnel:*

-Approved the probationary status of:

- \* Alvarez, Andrea; Sp. Ed Aide, effective 8/20/2015
- \* Geurkink, Andrew; Aide, effective 8/20/2015
- \* Mendez, Erika; Aide, effective 8/24/2015
- \* Pritchard, Heather; Sp. Ed Aide, effective 8/20/2015
- \* Tremaine, Jennifer; Sp. Ed Aide, effective 8/20/2015

-Accepted the resignation of Griep, Karen; Sp. Ed Aide, effective 8/21/2015

**Consent Agenda  
Cont.**

**7. ANNOUNCEMENTS**

**Announcements**

- 7.1 Mrs. Sneed informed the Board that the District Office and all School sites will be closed on Monday, September 7th in honor of Labor Day. Classes will resume for students on Tuesday, September 8, 2015.

Back to School Night for all Elementary Schools will be held on Wednesday, September 9th starting at 6:30 PM. Please see site information (website/newsletters) as to specific grade level presentation times.

- 7.2 Dr. Andrews attended Ida Price's Back to School Nights. It was pleasure for Dr. Andrews to watch the Ida Price student leadership team guiding and helping parents find their student's classes. Back to school night allows parents to meet their child's teacher and to understand what their student is experiencing during the school year.

Dr. Andrews, Governing Board Members, Steindorf's Principal and Kramer Project Development Company had the honor to participate in the Steindorf STEAM Magnet School ground breaking on August 20<sup>th</sup>. The magnet school will reopen the doors in August 2016 after being closed since 1975. This is an exciting time for our District.

Dr. Andrews acknowledged Cambrian's Kindergarten through Third grade teachers who have been taking part in the Lucy Culkin's writer's workshop training for the past two weeks. Mr. Nguyen, Assistant Superintendent of Educational Services is very excited to introduce this program, that will serve as Cambrian's core writing program. Other teachers will attend the training in the weeks to come.

**8. RECOGNITIONS**

**Recognitions**

- 8.1 Good Apple:

Individuals who have gone "the extra mile" for the students of our District were recognized by the Board for their hard work and dedication. Mrs. Sneed presented them with Good Apple Awards and lapel pins while Dr. Andrews shared with the audience why the individuals were receiving the Good Apple award and thanked them for the support they have provided to our students and district. The recipients were:

Elisa Spurlin, Fammatre  
Courtney Hammett, Fammatre  
Leslie Stetson, Sartorette

- 8.2 Cambrian Park Little League 12 Year Old All-Star Team:

The Governing Board and Dr. Andrews recognized the Cambrian Park Little League 12 year old All-Star Team for their dedication, hard work, perseverance and positive attitude. The boys represented Cambrian well throughout the past 2014-15 baseball season.

All-Star Team Members:

Seita Shiratori, Tyler Danelen, Griffin Allen, Tyler Pearson, Johnny Tarantino, Jacob Meza, Nick Bandanza, Christopher Stivaletti, Alex Carpeneti, Chase O'neill, Conner Mc Elroy, Ryan Donahue, and Ethan Norris.

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<p>8.3 <u>American Heart Association Gold Achievement Award:</u> The American Heart Association awards work sites that fulfill a list of criteria such as offering breaks for physical activity, healthy eating options, and promoting a wellness culture. Cambrian School District was recognized by the American Heart Association for our success in these areas. Dr. Andrews and Dr. Loos Presented the award to Mrs. Sneed.</p>	<p><b>Recognitions Cont.</b></p>
<p><b>9. PUBLIC COMMENTS</b></p> <p>There were no comments from the public.</p>	<p><b>Public Comments</b></p>
<p><b>10. INFORMATION AND STUDY ITEMS</b></p>	<p><b>Information/Study</b></p>
<p>10.1 <u>Approval of Administrative Positions: Food Supervisor and Director of Buildings and Grounds for Measure I Projects:</u> Dr. Andrews stated that Cambrian has a very comprehensive and lengthy hiring process prior to the selection of any final candidate that goes to the Governing Board.</p> <p>It was with great honor that Dr. Andrews recommend to Board for approval Cambrian School District’s finalist for Director of Grounds for Measure I Projects, Mr. Michael Thomas. Mr. Thomas comes with 31 years for construction experience. The last 11 years he has worked with school construction projects including the construction of Cambrian’s Transitional Kindergarten classrooms with Beals Martin. Mr. Thomas shared that it is a privilege to join Cambrian’s team and work in the community where he lives.</p> <p>Dr. Andrews had the pleasure to recommend to the Board for approval Cambrian School District’s finalist for Food Service Supervisor, Mrs. Alisia Munoz-Rojas. Mrs. Munoz-Rojas come with a wealth of Food Service background and previous supervisor experience in her former school district.</p>	<p><b>Director Of Building &amp; Ground, Measure I</b></p> <p><b>Food Supervisor</b></p>
<p>On a motion by Mr. Scofield seconded by Mr. Aronson and approved unanimously, Mrs. Munoz-Rojas as the Food Service Supervisor and Mr. Thomas as the Director of Buildings and Grounds for Measure I Projects only.</p>	<p><b>ACTION</b></p>
<p>10.2 <u>Facilities Project Update [Solar, Safety and Security (Fencing), Price Ceilings and Lighting and other Facilities Related Projects]:</u> Rick Kramer from Kramer Project Development provided an update on the solar, fencing, Price ceilings and lighting, and other facilities projects district wide. The Solar Project was officially closed out and Cambrian received DSA certification for all sites. The fencing installation is complete at all sites and project closeout has begun pending DSA approval. The Steindorf Project is moving quickly and abatement is near complete. Estimated project cost is \$23.9 M. All Steindorf tenant relocation projects are in the close out phase. The Price new ceilings, lighting and carpet project is 100% complete and in the close out phase.. Measure I projects are currently in the planning stage and prioritization stage. Mr. Kramer is hoping to bring Measure I projects to the Board on September 29, 2015 for prioritization and possible action. The non-Measure I Project: the New Professional Development Center and New Shop Project is on schedule</p>	
<p>10.3 <u>Second Reading: Revised Board Policy and Administrative Procedure 5116.1, Intra-District Open Enrollment:</u> Mrs. Nieri, Assistant Superintendent of Personnel, reintroduced for discussion the updated Board Policy and Administrative Procedure 5116.1, Intra-District Open Enrollment for a second reading. The Policy and Procedure was reviewed to establish a clear, consistent and equitable process for student transfers with the district and Steindorf STEAM (Science, Technology, Engineering, Arts, and Math) K-8 Magnet School.</p> <p>There was no action taken at this time.</p>	<p><b>Intra-District Pol. &amp; Pro. 5116.1</b></p>

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10.4	<u>Staff Update: El Camino Hospital Grant to Fund Part Time Nurse for Cambrian School District</u> Dr. Loos, Director of Student Services, shared an overview of the El Camino Hospital Grant, which included the funding breakdown of the grant, Cambrian’s current model of support without a District Nurse, the proposed model of support from the grant funded position and how Cambrian will benefit with a part time nurse. The El Camino Hospital recognizes the need to support surrounding school districts in efforts to meet health initiatives and support healthy communities and awarded Cambrian School District a \$40,000 grant. The 2015-16 grant will directly pay for a part time District nurse up to two days per week and no cost will be accrued by the District. Dr. Loos presented to the Board for approval the job description for the EL Camino Grant funded part time District Nurse.  On a motion by Mr. Scofield seconded by Mr. Aronson and approved unanimously, the job description allowing staff the opportunity to hire a part time Cambrian School District Nurse funded by El Camino Hospital Grant.	<b>Hospital Grant</b>
10.5	<u>Interim Contract Amendments with Sugimura Finney Architects and Kramer Project Development Company for the Steindorf - Measure I Project:</u> Sugimura Finney Architects (SFA) and Kramer Project Development Company (KPDC) requested interim adjustments to their contract fees for the Steindorf project. SFA and KPDC fees for services are based on the Office of Public School Construction (OPSC) graduated percentage fee scale for architectural services and were already factored into the projected cost for Steindorf Project of \$23.9 million.  On a motion by Mr. Scofield seconded by Mrs. Presunka and approved unanimously, the interim adjustment for Sugimura Finney Architects contract in the amount of \$491,135 and KPDC in the amount of \$242,400 in accordance with the terms of their previously Board approved service agreements.	<b>ACTION</b>  <b>SFA &amp; KPDC Contract Adj.</b>  <b>ACTION</b>
<b>11. COMMUNICATIONS</b>	Mrs. Presunka shared that she had an opportunity to attend a collaborative meeting with the neighboring District Board Members. The meeting was fascinating on how every district does things differently. The meetings will be once about every three months, focusing on brainstorming and opening the lines of communication on how we can work collaboratively together across districts.  Dr. Andrews recognized Mr. Aronson, for 5 years of service and Mr. Scofield, for 20 years of service and dedication to the Cambrian School District.	<b>Communications</b>
<b>12. CLOSED SESSION</b>	Mrs. Sneed stated that closed session will resume.	<b>Closed Session</b>
<b>13. ADJOURNMENT</b>	There being no further business, the September 3, 2015, regular meeting of the Governing Board of Trustees was adjourned at 10:16 p.m. on a motion by Mrs. Presunka seconded by Mr. Aronson and carried unanimously.  Respectfully submitted,  _____ Carrie Andrews, Ph.D. Secretary to the Governing Board  Approved and ordered entered into the proceedings of the Cambrian School District on September 17, 2015.  _____ Governing Board of Trustees	<b>Adjournment</b>