



**CAMBRIAN SCHOOL DISTRICT GOVERNING BOARD OF TRUSTEES  
MINUTES OF REGULAR BOARD MEETING**

September 21, 2017

**1. OPEN SESSION**

**Open Session**

1.1 Call to Order

The president called the Governing Board of Trustees Closed Session to order in the Cambrian Professional Development Center at 6:31 p.m.

1.2 Public Comments for Closed Session Items

There were no comments from the public.

**2. CLOSED SESSION AGENDA**

**Closed Session**

The Board convened in Closed Session to discuss the following:

- 2.1 Potential Litigation (Govt Code 54956.9(a))-one case
- 2.2 Public Employee Discipline/Dismissal/Release (Govt Code 54957)
- 2.3 Public Employee Performance Evaluation, Superintendent (Govt Code 54957)

**3. REGULAR SESSION CALL TO ORDER**

**Regular Session**

3.1 The president called the regular meeting of the Governing Board of Trustees to order in the Cambrian Professional Development Center at 7:49 p.m.

**MEMBERS PRESENT:**

Mr. Randy Scofield, President  
Mr. Jarod Middleton, Vice President  
Mrs. Aletta Godden, Member  
Mrs. Carol Presunka, Clerk

**STAFF MEMBERS PRESENT:**

Dr. Carrie Andrews, Superintendent  
Ms. Carlana Grandey, Admin. Asst. to Superintendent  
Mrs. Lesa Nieri, Asst. Supt., Personnel Services  
Mr. Linh Nguyen, Asst. Supt., Educational Services  
Mr. Mujtaba Rauf, Director of Information Technology  
Mr. Jason Vann, Chief Financial Officer

3.2 Report out of Closed Session

No action was taken in closed session.

**4. PLEDGE OF ALLEGIANCE**

The president of the Board led the Pledge of Allegiance.

**5. ADOPTION OF AGENDA**

**Adoption of Agenda**

On a motion by Mr. Middleton, seconded by Mrs. Presunka, the Board adopted the September 21, 2017, agenda. Motion **CARRIED** 4-0 **ACTION**

Godden-Yes  
Middleton-Yes  
Presunka-Yes  
Scofield-Yes

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**6. CONSENT AGENDA**

On a motion by Mrs. Godden, seconded by Mr. Middleton, the Board:

- 6.1 Adopted of Consent Agenda Items as follows:
- 6.2 Approved the Minutes of the August 3, August 17, and September 7, 2017, Regular Board Meetings
- 6.3 Approved the Personnel Report for September 21, 2017  
Motion **CARRIED** 4-0

Godden-Yes  
Middleton-Yes  
Presunka-Yes  
Scofield-Yes

**7. ANNOUNCEMENTS**

7.1 Mr. Scofield announced that our 2nd Annual Fun Run will be held on Sunday, October 15th. Any proceeds will go directly to support physical education, health and wellness for all Cambrian students. Please sign up as volunteer or sign up to jog, walk, skip and jump through our beautiful neighborhood together.

7.2 Dr. Andrews had the honor to join Ida Price Middle School students and staff on Patriot's Day, to pay tribute to the victims, their families, and heroes of September 11, 2001. The ceremony, led entirely by Ida Price's Leadership Team, took place around the United States flag where all students, staff and Station 9 Firefighters paused for a moment of silence to respect the day in our nation's history.

Last Thursday, September 14<sup>th</sup> was the annual Santa Clara County Office of Education Teacher Recognition Celebration. One teacher from each of the 36 districts in the county were recognized for their dedication and hard work. Our very own Dean Hodges, Sartorette Special Education Teacher, was recognized for being Cambrian's Teacher of the year.

Dr. Andrews shared that last week all elementary school sites and Price Middle School held their back to school nights. The classrooms were packed with parents and families' egger to hear about what will transpire throughout the year for their students.

Dr. Andrews thanked Mrs. Suzanne St. John-Crane and the many volunteers, staff, talented musicians, students and music lovers who made the Cambrian Rocks benefit concert a success. All proceeds go directly to support Cambrian School District's music education program at all six schools.

**8. PUBLIC COMMENTS**

There were no comments from the public.

**9. INFORMATION AND STUDY ITEMS**

- 9.1 Annual Wells Fargo Investment Overview and Update:  
Wells Fargo Investment Advisor, Mr. Nager, provided the annual Wells Fargo investment overview and update regarding Cambrian's investments at Wells Fargo. The strategy is to continue to invest and reinvest at rates higher than the Local Agency Investment Fund (LAIF) and hold bonds to maturity to assure yield and mitigate market price changes. Mr. Nager also summarized the investment account annualized quarterly returns and the LAIF performance report.

**Consent Agenda**

**ACTION**

**Announcements**

**Public Comments**

**Information/Study**

**Invest Update**

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|---|--|
| 9.2 <u>PARS Supplementary Retirement Plan along with Resolution 17-18-04 and PARS Service Agreement:</u><br>Ryan Nicasio, Vice President from Public Agency Retirement Services, presented proposed retirement incentive plans for Cambrian to consider for senior employees (Certificated & Classified Non-Management as well as Management and Confidential employees) to retire early. He walked through different Supplementary Retirement Benefit Plans (SRP) that could benefit the district and employees.<br><br>The Board and staff had the opportunity to review the different Supplementary Retirement Benefit Plans and discuss if any of these options are viable for the district. The Board asked for this item to be brought back to the next board meeting on October 5, 2017, for further discussion. | <b>Res. 17-18-04<br/>PARS</b>  |
| 9.3 <u>Compensation Study and Budget Adjustments:</u><br>The Governing Board and staff had the opportunity to continue the discussion on the compensation study presented on September 15, 2016, by School Services of California in regard to longevity and works days to ensure all staff members receive fair and competitive salary schedules and total compensation for all Cambrian positions.<br><br>On a motion by Mrs. Godden, seconded by Mr. Middleton, the Board approved the recommended adjustments in work days and to include longevity for positions that did not already have a schedule effective July 1, 2017. Motion <b>CARRIED</b> 4-0<br><br>Godden-Yes<br>Middleton-Yes<br>Presunka-Yes<br>Scofield-Yes   | <b>Compensation Study &amp;<br/>Budget Adjustments</b><br><br><b>ACTION</b>            |
| 9.4 <u>Cambrian School District Enrollment and Budget Update:</u><br>Dr. Andrews, Superintendent, and Mr. Vann, Chief Financial Officer, provided an update as to current District enrollment, impact of increased enrollment, and the implication to the overall budget. The Board had an opportunity to discuss options on how to move our educational program forward and remain fiscally solvent for the next three years.<br><br>No action was taken at this time. The Board requested a Budget Study Session before winter break to discuss the impact of enrollment at each school and planning for future growth.   | <b>Budget Update</b>   |
| 9.5 <u>Resolution 17-18-02; Sufficiency of Instructional Materials-PUBLIC HEARING:</u><br>Mr. Scofield opened a public hearing in regards to Resolution 17-18-02: Sufficiency of Instructional Materials, at 10:10 p.m. No public comments were made and the hearing was closed at 10:11 p.m.   | <b>PUBLIC HEARING</b>  |
| 9.6 <u>Resolution 17-18-02; Sufficiency of Instructional Materials:</u><br>The Cambrian School District has provided each pupil with sufficient textbooks and instructional materials consistent with the cycles and content of the curriculum frameworks.<br><br>On a motion by Mrs. Presunka, seconded by Mr. Godden, the Board approved Resolution 17-18-02: Sufficiency of Instructional Materials for the 2017-18 school year. Motion <b>CARRIED</b> 4-0<br><br>Godden-Yes<br>Middleton-Yes<br>Presunka-Yes<br>Scofield-Yes  | <b>Resolution 17-18-02<br/>Sufficiency of<br/>Inst. Materials</b><br><br><b>ACTION</b> |
| <b>10. COMMUNICATIONS</b><br><br>Mrs. Presunka had the opportunity to attend Fammatre’s back to school night last week. It was wonderful for her to tour the campus and the new maker’s space and transitional kindergarten classrooms. She also attended Price Middle School’s back to school night to see what is transpiring for the school year.  | <b>Communication</b>   |

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**10. COMMUNICATIONS cont.**

Mr. Middleton had the opportunity to attend the Patriot's Day celebration at Ida Price Middle School. He is always impressed with the Price leadership team and their thoughtfulness. He also attended Price Middle School's back to school night and looks forward to a great school year.

Mrs. Godden just completed courses 3 and 4 in the Masters of Governance Classes. She feels more informed about general school district finances and human resources. She also enjoyed being able to collaborate with other board members within the state.

**11. CLOSED SESSION**

No resumption of closed session.

**12. ADJOURNMENT**

There being no further business, the September 21, 2017, regular meeting of the Governing Board of Trustees was adjourned at 10:18 p.m. on a motion by Mr. Middleton, and seconded by Mrs. Presunka. Motion **CARRIED** 4-0

Godden-Yes  
Middleton-Yes  
Presunka-Yes  
Scofield-Yes

Respectfully submitted,

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Carrie Andrews, Ph.D.  
Secretary to the Governing Board

Approved and ordered entered into the proceedings of the Cambrian School District on October 5, 2017.

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Governing Board of Trustees

**Communication**

**Closed Session**

**Adjournment**

**ACTION**