



**CAMBRIAN SCHOOL DISTRICT GOVERNING BOARD OF TRUSTEES
MINUTES OF REGULAR BOARD MEETING**

September 19, 2019

1. CALL TO ORDER

Call to Order

1.1 The president called the regular meeting of the Governing Board of Trustees to order in the Cambrian Professional Development Center at 7:16 p.m.

MEMBERS PRESENT:

Mrs. Carol Presunka, President
Mr. Doron Aronson, Vice President
Mr. Randy Scofield, Clerk
Mrs. Janet Borrison, Member
Mr. Jarod Middleton, Member

STAFF MEMBERS PRESENT:

Dr. Carrie Andrews, Superintendent
Ms. Carlena Grandey, Admin. Asst. to Superintendent
Mr. Mujtaba Rauf, Director of Information Technology
Mr. Linh Nguyen, Asst. Supt., Educational Services
Ms. Kristi Schwiebert, Asst. Supt., Personnel Services
Ms. Penny Timboe, Chief Financial Officer

2. PLEDGE OF ALLEGIANCE

The president of the Board led the Pledge of Allegiance.

3. ADOPTION OF AGENDA

Adoption of Agenda

On a motion by Mr. Scofield, seconded by Mr. Aronson, the Board adopted the September 19, 2019, agenda. Motion **CARRIED** 5-0

ACTION

Aronson-Yes
Borrison-Yes
Middleton-Yes
Presunka-Yes
Scofield-Yes

4. CONSENT AGENDA

Consent Agenda

On a motion by Mrs. Borrison, seconded by Mr. Middleton, the Board:

- 4.1 Adopted of Consent Agenda Items as follows:
 - 4.2 Accepted the Wells Fargo Advisors Statement for July 2019
 - 4.3 Approved the Personnel Report
 - 4.4 Approved the disposal of Surplus Curriculum
 - 4.5 Approved the Annual Out of the County and Overnight Field Trip: Price Percussion Ensemble to Temecula, California
 - 4.6 Approved the Annual Out of the County and Over Night Field Trip: Price Symphonic Band, Treble Choir, and Men's Choir Ensemble to Anaheim, California
- Motion **CARRIED** 5-0

Aronson-Yes
Borrison-Yes
Middleton-Yes
Presunka-Yes
Scofield-Yes

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5. ANNOUNCEMENTS

- 5.1 Mrs. Presunka shared that on Friday, September 27, will be the first District Wide in-service day. All sites will be closed to students and classes will resume on Monday, September 30.
- 5.2 Dr. Andrews had the opportunity to attend back to school night at Price Middle School. The campus was packed with families eager to hear about what will transpire throughout the year and experience a taste of their students' schedule. Dr. Andrews shared how wonderful the evening was for families and thanked staff for their continuous hard work.

Announcements

6. PUBLIC COMMENTS

Dan Winsor, Cambrian teacher, shared that when people tend to get anxious and nervous they speak out and it is not often positive comments. He thanked the Board and cabinet staff for always taking the brunt of the community comments. Mr. Winsor encouraged the Board to keep doing what they are doing and putting themselves out there to hear what the community has to say.

Public Comments

7. INFORMATION AND STUDY ITEMS

7.1 Redevelopment of District Property:

The Board had the opportunity to evaluate and discuss the potential options for the redevelopment of District Property presented by Terra Realty at the August 15th Board meeting and the community forum held earlier in the evening. The Board requested a draft contract with Terra Realty to get further information of the two potential redevelopment options. The two potential redevelopment options are:

- Metzler, there are two parcels of land that could be of interest for ground leases for potential developers. These two parcels could be developed while still maximizing the building spaces currently being leased.
- Red Dog Shred (Fire House), the options to consider are leasing the site to a developer for commercial uses or exchange the property Long Term & Daily Facility Lease Agreements.

Information/Study

Property Redevelopment

On a motion by Mr. Scofield, seconded by Mr. Middleton, the Board approved for staff to contract with Terra Realty Advisors, Inc. for further information as to potential redevelopment of land parcels at Metzler and Red Dog Shred. Motion **CARRIED 5-0**

ACTION

Aronson-Yes
Borrison-Yes
Middleton-Yes
Presunka-Yes
Scofield-Yes

7.2 Strategic Plan: Annual Reflection:

Dr. Andrews provided an annual update from staff on the 5 Year Strategic Plan. The five areas identified are as follows: Next Generation Student, Student Learning and Achievement, Resources-Human and Capital, Extended Learning, and Cambrian Culture and Community. The Board had an opportunity to discuss and give feedback on the status of progress towards the goals.

Strategic Plan Update

7.3 2018-19 Unaudited Actuals:

Ms. Penny Timboe, Chief Financial Officer, presented the unaudited actuals for the Cambrian School District. She reviewed the comparisons between the 2nd interim report and the end of the year unaudited actuals for unrestricted and restricted funds. Ms. Timboe also recapped the ending fund balances and shared an analysis of the changes.

Unaudited Actuals

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	<p>On a motion by Mr. Aronson, seconded by Mrs. Presunka, the Board accepted the Unaudited Financial Statements for the 2018-19 fiscal year and directed staff to file report with the County Superintendent of Schools. Motion CARRIED 5-0</p>	ACTION
	<p>Aronson-Yes Borrison-Yes Middleton-Yes Presunka-Yes Scofield-Yes</p>	
7.4	<p><u>Resolution 19-20-02, Appropriations Limit (Gann Limit):</u> Ms. Penny Timboe, Chief Financial Officer, stated that the District must establish a revised Gann Appropriations Limit for the 2018-19 fiscal year and a projected Gann Limit for the 2019-20 fiscal year. In doing this, the Board must declare that the appropriations for the 2018-19 and 2019-20 fiscal years do not exceed the limitations imposed by Proposition 4.</p>	RES. 18-19-02 GANN
	<p>On a motion by Mr. Aronson, seconded by Mr. Middleton, the Board adopted Resolution 19-20-02 establishing a revised Gann Limit for 2018-19 and a projected Gann Limit for 2019-20 appropriations do not exceed the limitations imposed by Proposition 4. Motion CARRIED 5-0</p>	ACTION
	<p>Aronson-Yes Borrison-Yes Middleton-Yes Presunka-Yes Scofield-Yes</p>	
7.5	<p><u>2019-20 Budget Considerations:</u> The Governing Board and staff had the opportunity to discuss various budget considerations and areas to be adjusted to remain fiscally solvent with current and future budgets. The Board agreed to have a Board study session sometime in the fall.</p>	Budget Considerations
7.6	<p><u>Revenue Enhancement: After School Care:</u> During the March 3, 2016, Board Meeting, staff followed up with the Board some potential options to generated revenue by our District. Dr. Andrews, Superintendent presented additional information with respect to revenue expenses of an after school care program. A cost analysis from other local programs was used for projections, and potential profit was outlined based on student numbers. The Board had an opportunity to revisit the discussion on whether Cambrian School District should institute a fee based before and after school program.</p>	Revenue Enhancement After School Care
	<p>On a motion by Mr. Scofield, seconded by Mr. Middleton, the Board approved for staff to proceed with the next steps as it relates to the Cambrian School District beginning a before and after school care program in the 2020-21 school year. Motion CARRIED 5-0</p>	ACTION
	<p>Aronson-Yes Borrison-Yes Middleton-Yes Presunka-Yes Scofield-Yes</p>	
7.7	<p><u>Resolution 19-20-01: Sufficiency of Instructional Materials-PUBLIC HEARING,</u> Mrs. Presunka opened a public hearing in regards to Resolution 19-20-01: Sufficiency of Instructional Materials, at 10:49 p.m. There were no public comments and the hearing closed at 10:50 p.m.</p>	Sufficiency of Inst. Materials PUBLIC HEARING

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7.8 Resolution 19-20-01: Sufficiency of Instructional Materials:
The Cambrian School District has provided each pupil with sufficient textbooks and instructional materials consistent with the cycles and content of the curriculum frameworks.

On a motion by Mr. Middleton, seconded by Mr. Aronson, the Board approved Resolution 19-20-01: Sufficiency of Instructional Materials for the 2019-20 school year.
Motion **CARRIED** 5-0

Aronson-Yes
Borrison-Yes
Middleton-Yes
Presunka-Yes
Scofield-Yes

Resolution 19-20-01
Sufficiency of
Inst. Materials

ACTION

8. COMMUNICATIONS

Mrs. Presunka attended the Westside Board meeting and many districts are reporting declining enrollment and are considering going out for parcel taxes or bond measures in 2020.

Communication

9. CLOSED SESSION

The Board convened in Closed Session to discuss the following:

- 9.1 Potential Litigation (Govt Code 54956.9(a))-one case
- 9.2 Public Employee Discipline/Dismissal/Release (Govt Code 54957)
- 9.3 Collective Bargaining Session (Govt Code 3549.1 (d)): California School Employees Association Local 641
- 9.4 Collective Bargaining Session (Govt Code 3549.1 (d)): Cambrian District Teachers Association

Closed Session

10. ADJOURNMENT

There being no further business, the September 19, 2019, regular meeting of the Governing Board of Trustees was adjourned at 11:15 p.m. on a motion by Mrs. Presunka, and seconded by Mr. Aronson.
Motion **CARRIED** 5-0

Aronson-Yes
Borrison-Yes
Middleton-Yes
Presunka-Yes
Scofield-Yes

Adjournment

Respectfully submitted,

Carrie Andrews, Ph.D.
Secretary to the Governing Board

Approved and ordered entered into the proceedings of the Cambrian School District on November 21, 2019.

Governing Board of Trustees