



**CAMBRIAN SCHOOL DISTRICT GOVERNING BOARD OF TRUSTEES
MINUTES OF REGULAR BOARD MEETING**

September 5, 2013

1. CLOSED SESSION AGENDA

The Board convened in Closed Session at 6:33 p.m. to discuss the following:

- 1.1 Negotiations with Cambrian District Teachers' Association and California School Employees' Assoc., Local 641 (Govt. Code 54957.6)

Closed Session

2. REGULAR SESSION

The president called the regular meeting of the Governing Board of Trustees to order in the boardroom at the district office at 7:42 p.m. Mr. Scofield informed the audience that no action was taken in closed session.

Regular Session

CALL TO ORDER

Call to Order

MEMBERS PRESENT:

Mr. Randy Scofield, President
Mrs. Stacey Brown, Vice President
Mr. Alan Baker, Member
Mrs. Jeneva Sneed, Member

STAFF MEMBERS PRESENT:

Dr. Deborah Blow, Superintendent
Mrs. Lani Potts, Asst. Supt., Educational Services
Mr. Jason Vann, Chief Financial Officer
Mrs. Wendy Corkery, Admin. Asst. to Superintendent
Mr. Kirby Fell, Dir., Educational Technology

3. PLEDGE OF ALLEGIANCE

The president of the Board led the Pledge of Allegiance.

Pledge of Allegiance

4. ADOPTION OF AGENDA

On a motion by Mrs. Sneed, seconded by Mr. Baker and carried unanimously the Board adopted the September 5, 2013, agenda.

Adopt Agenda

5. CONSENT AGENDA

On a motion by Mrs. Brown, seconded by Mr. Baker and carried unanimously the Board shall:

- 5.1 Adopt Consent Agenda items as follows:
- 5.2 Approve the minutes of the August 15, 2013, regular Board meeting
- 5.3 Personnel Items:

Classified

Ratify the probationary status of health clerk Sherry DelPrete effective 8/16/13
Ratify the probationary status of administrative clerk Susan Middleton and special education aides Michelle Bozzo, Fariba Azarchehr and Jennifer Coy, effective 8/19/13
Ratify a leave of absence for Maria Porter, food services, effective 8/30/13

Certificated

Ratify the temporary status of Loretta O'Donnell and Cheryl Gardner (SDC) effective 8/16/13; Phat Dinh and Renata Feld effective 8/14/13; Katie Payne effective 8/26/13; and Pauline Facciano, effective 8/19/13

Consent Agenda

**CAMBRIAN SCHOOL DISTRICT GOVERNING BOARD OF TRUSTEES
MINUTES OF REGULAR BOARD MEETING**

September 5, 2013

Management Personnel

- Accept the resignation of psychologist Denise Lagarde, effective 9/16/13
- 5.4 Accept the Wells Fargo Advisors Statement for July 2013
- 5.5 Approve the Verified Signatures for 2013-2014
- 5.6 Accept the private sale/disposal of assets with minimal value

6. ANNOUNCEMENTS

Mr. Scofield stated that there were no announcements this evening.

Dr. Blow attended Back to School Night for transitional kindergarten, preschool and kindergarten at Fammatre and 6th grade at Price. She also visited Price the following night for 7th and 8th grade Back to School Night, and she was pleased to see that the focus at all the schools was on the new Common Core State Standards. She also attended Home & School Club meetings at Fammatre and Farnham Schools where both meetings were well attended. We have had a great start to the school year.

7. PUBLIC COMMENTS

There were no comments from the audience.

8. INFORMATION AND STUDY ITEMS

8.1 Mr. Alan Nagar, district financial advisor with Wells Fargo, provided a history of our investment accounts. Our investment policy statement, interest rate changes, strategies, yield of maturity and redemption distribution were reviewed.

8.2 Mr. Kramer, Mr. Finney and Ms. Mao provided an update regarding progress towards the completion of our Master Facilities Plan. They reviewed a timeline, demographic projections, classroom and class size numbers, and growth project options for consideration. The demographic report from last spring was used for potential growth projections. We currently have 154 full size classrooms in the district, but some are used for other functions such as libraries, county programs, SDC preschool, music and science. Elementary and middle school class size reduction goals were explained. Mr. Kramer presented three potential scenarios to address growth and lower class size ratios. Pros and cons of each option were explained.

Recommendations for changes and new options including cost analysis were given by the Board. A separate study session is needed for further discussion and priority setting before the Master Plan is completed.

8.3 Mrs. Potts provided an overview of the California Standards Test (CST) data. English/ language arts and math data were presented by school and grade. Trends and special education and subgroup scores were also reviewed. Our science and history/social studies scores remain high. More information on CST results will follow.

8.4 Mr. Vann remarked that the deadline to submit the unaudited actuals to the county superintendent is Sept. 16. He commended the business department for their work in completing this. A breakdown of general fund revenue and expenditures was reviewed. The fund balance will help off-set our deficit spending. Auditors will be here soon, and the final audit will take place in February. He anticipates a positive statement.

On a motion by Mrs. Sneed, seconded by Mrs. Brown and carried, the Board approved the unaudited actuals.

8.5 Mr. Vann stated that Resolution 13-14-03, Gann Appropriations Limit is necessary because Proposition 4 set limits for public agencies. We are required to set GANN limits annually even though we are well below our limit.

Announcements

Public Comments

Information/Study

**Bond Planning/
Master Plan**

CST Overview

Unaudited Actuals

**Res. 13-14-03
GANN Limit**

CAMBRIAN SCHOOL DISTRICT GOVERNING BOARD OF TRUSTEES
MINUTES OF REGULAR BOARD MEETING
September 5, 2013

On a motion by Mrs. Brown, seconded by Mrs. Sneed and carried, the Board approved Resolution 13-14-03, Gann Appropriations Limit.

8.6 Revised Board Policy and Procedure 5130.1, Pupil Fees, Fines and Charges was tabled.

Pol/Proc 5130.1

8.7 Resolution 13-14-02, Sufficiency of Instructional Materials was opened for a public hearing. No comments were offered, and the hearing was closed.

**Res. 13-14-02.
Public Hearing**

8.8 Mrs. Potts stated that all students have access to State and Board adopted instructional materials.

**Res. 13-14-02
Suff of Instr Materials**

On a motion by Mrs. Sneed, seconded by Mrs. Brown and carried, the Board approved Resolution 13-14-02, Sufficiency of Instructional Materials.

ACTION

8.9 Mr. Scofield announced that September 17 was the date board members and administrators will meet to have a high level discussion concerning Strategic Plan Alignment. Other members asked for an informal opportunity to build relationships between the two groups.

**Bd/Leadership
Collaboration**

9. COMMUNICATIONS

Communications

There were no communications.

10. CLOSED SESSION

Closed Session

There was no further closed session.

11. ADJOURNMENT

Adjournment

There being no further business, the September 5, 2013, regular meeting of the Governing Board of Trustees was adjourned at 11:35 p.m. on a motion by Mrs. Sneed, seconded by Mrs. Brown and carried.

Respectfully submitted,

Deborah L. Blow, Ed.D.
Secretary to the Governing Board

Approved and ordered entered into
the proceedings of the Cambrian
School District on Sept. 19, 2013

Governing Board of Trustees