



**CAMBRIAN SCHOOL DISTRICT GOVERNING BOARD OF TRUSTEES
MINUTES OF REGULAR BOARD MEETING**

August 15, 2019

1. OPEN SESSION

Open Session

1.1 Call to Order

The president called the Governing Board of Trustees Closed Session to order in the Cambrian Professional Development Center at 6:01 p.m.

1.2 Public Comments for Closed Session Items

There were no comments from the public.

2. CLOSED SESSION AGENDA

Closed Session

The Board convened in Closed Session to discuss the following:

- 2.1 Collective Bargaining Session (Govt Code 3549.1 (d)): Cambrian District Teachers Association
- 2.2 Collective Bargaining Session (Govt Code 3549.1 (d)): California School Employees Association Local 641
- 2.3 Public Employee Discipline/Dismissal/Release (Govt Code 54957)
- 2.4 Potential Litigation (Govt Code 54956.9(a))-one case

3. REGULAR SESSION CALL TO ORDER

Regular Session

- 3.1 The president called the regular meeting of the Governing Board of Trustees to order in the Cambrian Professional Development Center at 7:06 p.m.

MEMBERS PRESENT:

Mrs. Carol Presunka, President
Mr. Doron Aronson, Vice President
Mr. Randy Scofield, Clerk
Mrs. Janet Borrison, Member
Mr. Jarod Middleton, Member

STAFF MEMBERS PRESENT:

Dr. Carrie Andrews, Superintendent
Ms. Carlena Grandey, Admin. Asst. to Superintendent
Mr. Mujtaba Rauf, Director of Information Technology
Mr. Linh Nguyen, Asst. Supt., Educational Services
Ms. Kristi Schwiebert, Asst. Supt., Personnel Services
Ms. Penny Timboe, Chief Financial Officer

- 3.2 Report out of Closed Session

No action was taken in closed session.

4. PLEDGE OF ALLEGIANCE

The president of the Board led the Pledge of Allegiance.

5. ADOPTION OF AGENDA

Adoption of Agenda

On a motion by Mr. Aronson, seconded by Mr. Middleton, the Board adopted the August 15, 2019, agenda. Motion **CARRIED** 5-0

ACTION

Aronson-Yes
Borrison-Yes
Middleton-Yes
Presunka-Yes
Scofield-Yes

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6. CONSENT AGENDA

On a motion by Mr. Middleton, seconded by Mrs. Borrison, the Board:

- 6.1 Adopted of Consent Agenda Items as follows:
- 6.2 Approved the Personnel Report
- 6.4 Approved the Board Warrant List for July 2019
Motion **CARRIED** 5-0

Aronson-Yes
Borrison-Yes
Middleton-Yes
Presunka-Yes
Scofield-Yes

Consent Agenda

7. ANNOUNCEMENTS

- 7.1 Mrs. Presunka welcomed everyone to the 2019-20 school year and shared that there is a lot going on at all the school sites so be sure and visit their websites so you do not miss anything.
- 7.2 Dr. Andrews had the pleasure of visiting all the school sites on the first day of school yesterday. It was fun for her to see all the excitement in the students. This fast-paced week started with a district welcome back breakfast. Fourteen teachers were acknowledged for becoming tendered with the Cambrian School District and 32 teachers were commended for their years of service (5, 10, 15, 20, 25, or 30 years) to the Cambrian School District and students. The next day was dedicated to teachers and sites for all those last minutes details before students arrive. Dr. Andrews shared how wonderful it is to see how dedicated and committed the staff is to our students.

Dr. Andrews thanked the staff for diligently working behind the scenes to get the campuses and classrooms ready for students and for the teachers. Dr. Andrews looks forward to having a wonderful school year.

Announcements

8. PUBLIC COMMENTS

There were no comments from the public.

Public Comments

9. INFORMATION AND STUDY ITEMS

- 9.1 Annual Wells Fargo Investment Overview and Update:
Wells Fargo Investment Advisor, Mr. Nager, provided the annual Wells Fargo investment overview and update regarding Cambrian's investments at Wells Fargo. The strategy is to continue to invest and reinvest at rates higher than the Local Agency Investment Fund (LAIF) and hold bonds to maturity to assure yield and mitigate market price changes. Mr. Nager also summarized the investment account annualized quarterly returns and the LAIF performance report.

Information/Study

Invest Update

- 9.2 Redevelopment of District Property:
Mr. Scott Sheldon with Terra Realty Advisors provided an update as to his findings and potential options for the Board to consider regarding our district-owned properties for revenue-generating potential. Four potential district owned land presented as possible land lease opportunities to generate revenue were:
 - Sartorette Elementary School; entitle the back portion of the site for possible residential development.
 - Metzler: there are two parcels of land that could be of interest for ground leases for potential developers. The parcels could be developed while still maximizing the building spaces currently being leased.
 - Hogue (District Office Site) a potential option might be moving the tenants of Metzler to the Hogue site and relocate the District Office to Metzler to provide a more centralized access to District staff.

Property Redevelopment

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- Red Dog Shred (Fire House): options to consider is leasing the site to a developer for commercial uses, exchange property for a District needed real property asset and /or income property or a new lease to a retail tenant of existing building.

The Board decided to set up a Board Community Forum session to discuss the four potential options to consider.

9.3 Long Term Facility Lease Agreements and Daily Facility Rental Usage:

The Governing Board and staff discussed long-term facility lease agreements and daily facility rental usage. The revenue generated from these sources directly support Cambrian School District's general budget.

No action was taken. Staff will follow up at the October 3rd Board meeting with a review of Board Policy and Procedures and return with recommendations.

9.4 Measure I Update: Sartorette Library

On October 4, 2018, the Board allocated \$115,057 of Measure I funds towards the renovation of Sartorette's library. Ms. Penny Timboe, Chief Financial Officer, provided an update on the status of the library project and the updated projected cost for construction is estimated at \$203,017.

On a motion by Mr. Scofield, seconded by Mr. Aronson, the Board approved staff to move forward with the planning and bidding process for Sartorette library at the new projected construction cost. Motion **CARRIED** 5-0

Aronson-Yes
Borrison-Yes
Middleton-Yes
Presunka-Yes
Scofield-Yes

9.5 2019-20 Budget: 45 Day Revision

Per Education Code 42127H school districts shall communicate the direct impact or change on their budget in regards of the amended State Budget within 45 days after the Governor signs the State Budget. Ms. Penny Timboe, Chief Financial Officer, shared the three ways in which the revised State budget affects Cambrian School District:

- New Special Education Preschool Grant would increase by \$8,975 estimate per pupil funding for 3-5yr olds with an IEP.
- CalSTRS Employer Contribution State Rate of 17.1% came in higher than originally Budgeted and will cost the district about \$72,064.
- CalPERS Employer Contribution Rate of 19.721% came in lower than expected which would save the district approximately \$46,587.

9.6 CSD Technology Plan (2019-24): Replacement of Switches

Ms. Penny Timboe, Chief Finical Officer along with Mr. Mujtaba Rauf, Director of Informational Technology presented the District needs and a quote to replace the networks switches that have reached their end of life.

On a motion by Mr. Aronson, seconded by Mr. Scofield, the Board approved the purchase of the switches as quoted for \$385, 225. Motion **CARRIED** 5-0

Aronson-Yes
Borrison-Yes
Middleton-Yes
Presunka-Yes
Scofield-Yes

Lease Agreements

Sartorette Library

ACTION

Budget 45 Days

ACTION

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10. COMMUNICATIONS

Communication

Mr. Middleton had the opportunity to visit Fammatre Elementary School on the first day of school. He had a wonderful time visiting the classrooms and seeing all the excited students.

Mrs. Borrison was able to visit all the school sites on the first day of school. She enjoyed the positive, and happy energy from the students and the office staff.

11. CLOSED SESSION

Closed Session

Closed session was resumed.

12. ADJOURNMENT

Adjournment

There being no further business, the August 15, 2019, regular meeting of the Governing Board of Trustees was adjourned at 9:59 p.m. on a motion by Mr. Middleton, and seconded by Mr. Randy. Motion **CARRIED** 5-0

Aronson-Yes
Borrison-Yes
Middleton-Yes
Presunka-Yes
Scofield-Yes

Respectfully submitted,

Carrie Andrews, Ph.D.
Secretary to the Governing Board

Approved and ordered entered into the proceedings of the Cambrian School District on November 7, 2019.

Governing Board of Trustees