



**CAMBRIAN SCHOOL DISTRICT GOVERNING BOARD OF TRUSTEES  
MINUTES OF REGULAR BOARD MEETING**

August 7, 2014

**1. CLOSED SESSION AGENDA**

The Board convened in Closed Session at 6:33 p.m. to discuss the following:

- 1.1 Public Employee Evaluation – Superintendent (Govt Code 54957)
- 1.2 Potential Public Employee Appointment-Principal/Superintendent (Govt Code 54957)

**Closed Session**

**2. REGULAR SESSION**

The president called the regular meeting of the Governing Board of Trustees to order in the boardroom at the district office at 7:33 p.m. Mrs. Brown welcomed Mr. Linh Nguyen, Assistant Superintendent of Instructional Services, to the dais. She informed the audience that no action was taken in closed session.

**Regular Session**

**CALL TO ORDER**

**Call to Order**

**MEMBERS PRESENT:**

Mrs. Stacey Brown, President  
Mr. Alan Baker, Vice President  
Mrs. Jeneva Sneed, Clerk  
Mr. Doron Aronson, Member  
Mr. Randy Scofield, Member

**STAFF MEMBERS PRESENT:**

Dr. Carrie Andrews, Acting Superintendent  
Mrs. Wendy Corkery, Admin. Asst. to Superintendent  
Mr. Kirby Fell, Dir., Educational Technology  
Mr. Linh Nguyen, Asst. Supt., Educational Services  
Mr. Jason Vann, Chief Financial Officer

**3. PLEDGE OF ALLEGIANCE**

The president of the Board led the Pledge of Allegiance.

**Pledge of Allegiance**

**4. ADOPTION OF AGENDA**

On a motion by Mr. Scofield, seconded by Mrs. Sneed and carried unanimously the Board adopted the August 7, 2014, agenda.

**Adopt Agenda**

**5. CONSENT AGENDA**

On a motion by Mr. Baker, seconded by Mr. Aronson and carried unanimously the Board:

- 5.1 Adopted Consent Agenda items as follows:
- 5.2 Approved the minutes of the June 19 and July 16, 2014 Board meetings
- 5.3 Personnel Items:

*Certificated*

Approved the probationary status of teachers Andrew Schulz, Patty VanCampenhout, and Lisa McConnell effective 8/13/14

Approved the permanent status of teachers Sarah Payne, Courtney Pando, Sandra McConnell, Pam Craig and Rose Meehan effective 8/14/14

Ratified the resignation of teacher Mardi Wooster effective 6/6/14

*Certificated Management*

Ratified the resignation of Steve Lyons, effective 6/13/14

*Classified*

Ratified the resignations of Mary Akin effective 6/17/14; Melanie Collins, Janet Jasura and Darby Young effective 6/6/14; and Michael Bettencourt effective 7/17/14

Ratified the probationary status of Mimi Mickelson, effective 7/30/14

**Consent Agenda**

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- 5.4 Approved the revised 2014 Board calendar
- 5.5 Approval of Authorized Signers and Authorize Submission of Verified Signatures to the county superintendent
- 5.6 Accepted the donation of educational materials including teacher editions
- 5.7 Accepted the Wells Fargo Advisor's Statement for May 2014

**6. ANNOUNCEMENTS**

**Announcements**

- 6.1 Mrs. Brown informed the audience that classes will resume on Wednesday, Aug. 20, 2014, for the 2014-15 school year.

**7. PUBLIC COMMENTS**

There were no public comments.

**8. INFORMATION AND STUDY ITEMS**

**Information/Study**

- 8.1 Dr. Andrews stated that the process for selecting a new principal was extensive and included an interview with certificated, classified, parents, and administrators. The top candidates then had a one on one interview with the acting superintendent. Dr. Andrews recommended Ms. Jocelyn Garcia-Thome as the new principal at Farnham School. She is a seasoned school administrator who comes to us with a wealth of experience in education.

**Appr Admin Position**

On a motion by Mrs. Sneed, seconded by Mr. Scofield and carried unanimously, the Board approved the appointment of Ms. Jocelyn Garcia-Thome as the new Farnham principal.

**ACTION**

Ms. Garcia-Thome thanked the Board, Dr. Andrews and the entire administrative team. She has felt welcomed and supported by everyone and is pleased to accept this position.

- 8.2 Mr. Vann introduced Mr. Battaglia, Sodexo Manager, stating that he is an amazing resource for the district. Mr. Battaglia provided a cost comparison of our breakfast and lunch programs with those of other districts in the area, and the state of our current prices are among the lowest. He also provided an overview of the previous steps used to increase revenue while providing nutritious food offerings; cost saving measures; increases in operational costs; our financial history; and a breakdown of revenue per meal versus the cost per meal. He recommends increasing the price of lunch from \$2.75 to \$3.25 and breakfast from \$1.50 to \$2.00 which is the first increase in seven years to ensure students have continued offerings of healthy choices at a reasonable price.

**Child Nutrition  
Price Increase**

On a motion by Mr. Scofield, seconded by Mrs. Sneed and carried unanimously, the Board increased the cost of breakfast to \$2 and lunch to \$3 effective the 2014-15 school year.

**ACTION**

- 8.3 Mr. Nguyen presented the Consolidated Application Part I for review. The Con App is used to distribute categorical funds. It requires annual approval by the Board, and assurance and certification by the Asst. Superintendent of Instructional Services.

**Con App PI**

On a motion by Mr. Aronson, seconded by Mr. Scofield and carried unanimously, the Board approved the 2014-2015 Consolidated Application (ConApp/CARs) Part I.

**ACTION**

- 8.4 Mr. Vann introduced Ms. Stacie Frerichs who stated that Resolution 14-15-03, prescribes the terms and authorizes the issuance of bonds and the refund of bonds and is presented for discussion. She provided an overview of Measure G Tax Rate Savings, Measure G Series A and B, Taxing and Bonding Constraints on Bond Issuances, G.O. Bond tax rates, Measure I, assumed AV growth rate, 5, 10 and 15-year compounded annual assessed value growth rates and a credit rating history. The resolution will be brought back on August 21st for approval.

**Measure I Bond  
Financing**

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- 8.5 Mr. Vann stated that five Steindorf tenants expressed interest in relocating to the district office grounds and two of the tenants to space at Bagby. Most are willing to sign a long term lease of five years at a minimum. It will take one year to complete the new tenant projects. Mr. Kramer previously provided a conceptual plan for adding to the district office property plus the addition of two portables at Bagby. The budget model assumptions were broken down, and he discussed a number of factors that were not included in the budget model that must be considered.

On a motion by Mr. Scofield, seconded by Mr. Aronson and carried unanimously, the Board directed staff to obtain the design contract and prepare options for a) tenant relocation; b) maintenance shop relocation; and c) a new professional development center. Staff was also directed to perform a feasibility study for long term solutions/lease agreements for Steindorf tenants for discussion at a later date.

- 8.6 Mr. Kramer presented the Measure I Construction Program Change Order Direction and Approval Process for review. We should have a process in place when expedient action is needed to deal with changes that occur during construction. A log of these potential change orders (PTO) is kept and categorized. He suggests giving the CFO sole source authority up to \$45,000 for this purpose. All PTOs are brought to the Board for approval even if some are being ratified. Clear direction and a process are needed to enable the CFO to make decisions timely.

**Change Order  
Approval Process**

- 8.7 Mr. Kramer stated that the solar project inspection will be in the same form as the Fammatre project. Special Inspections is a menu of costs which needs to be in place before work can begin on the solar project. The proposals before the Board are in the amounts of \$51,000 for RPH, \$27,930 for Bagg Engineers and \$36,000 for Cleary Consultants.

**Award Solar  
Contracts**

On a motion by Mr. Scofield, seconded by Mr. Baker and carried unanimously, the Board awarded the RPH Solar Inspection contract for \$51,000, Bagg Engineers' six schools special inspection lump sum contract not to exceed \$27,930, and Cleary Consultants soil engineering service contract estimated to be \$36,000.

**ACTION**

- 8.8 Dr. Andrews presented Board Procedure 9270, Conflict of Interest for a first reading. County Counsel reviews reporting agencies' Conflict of Interest Codes biennially. Their recommendations have been incorporated into our procedure. One additional clarification was requested by the Board.

**1<sup>st</sup> Reading  
Proc 9270/Conflict  
of Interest**

**9. COMMUNICATIONS**

**Communications**

Dr. Andrews stated that everyone is busy getting ready for the start of the new school year. Registration is now handled at the schools to expedite class assignments. The Welcome Back Breakfast will be held on Aug. 15 and Board members were invited to attend.

**10. CLOSED SESSION**

**Closed Session**

There was no further closed session.

**11. ADJOURNMENT**

There being no further business, the August 7, 2014, regular meeting of the Governing Board of Trustees was adjourned at 10:06 p.m. on a motion by Mr. Scofield, seconded by Mrs. Sneed and carried unanimously.

Respectfully submitted,

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Carrie Andrews, Pd.D.  
Secretary to the Governing Board

Approved and ordered entered into  
the proceedings of the Cambrian  
School District on August 21, 2014

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Governing Board of Trustees

**Adjournment**