



**CAMBRIAN SCHOOL DISTRICT GOVERNING BOARD OF TRUSTEES
MINUTES OF REGULAR BOARD MEETING**

June 21, 2018

1. OPEN SESSION

Open Session

1.1 Call to Order

The president called the Governing Board of Trustees Closed Session to order in the Cambrian Professional Development Center at 6:35 p.m.

1.2 Public Comments for Closed Session Items

There were no comments from the public.

2. CLOSED SESSION AGENDA

Closed Session

The Board convened in Closed Session to discuss the following:

- 2.1 Potential Litigation (Govt Code 54956.9(a))-one case
- 2.2 Public Employee Discipline/Dismissal/Release (Govt Code 54957)
- 2.3 Potential Public Employee Appointment - Assistant Principal (Govt Code 54957)
- 2.4 Collective Bargaining Session (Govt Code 3549.1 (d)): Cambrian District Teachers Association
- 2.5 Personnel, Unrepresented Management, Supervisory and Confidential Employees (Govt Code 54957)

3. REGULAR SESSION CALL TO ORDER

Regular Session

3.1 The president called the regular meeting of the Governing Board of Trustees to order in the Cambrian Professional Development Center at 7:36 p.m.

MEMBERS PRESENT:

- Mr. Jarod Middleton, President
- Mrs. Carol Presunka, Vice President
- Mrs. Aletta Godden, Clerk
- Mr. Randy Scofield, Member

STAFF MEMBERS PRESENT:

- Dr. Carrie Andrews, Superintendent
- Ms. Carlena Grandey, Admin. Asst. to Superintendent
- Mrs. Irma Manzo, Interim Chief Financial Officer
- Mr. Linh Nguyen, Asst. Supt., Educational Services
- Mr. Mujtaba Rauf, Director of Information Technology

3.2 Report out of Closed Session

No action was taken in closed session.

4. PLEDGE OF ALLEGIANCE

The president of the Board led the Pledge of Allegiance.

5. ADOPTION OF AGENDA

Adoption of Agenda

On a motion by Mr. Scofield, seconded by Mrs. Godden, the Board adopted the June 21, 2018, agenda. Motion **CARRIED** 4-0

ACTION

- Godden-Yes
- Presunka-Yes
- Middleton-Yes
- Scofield-Yes

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6. CONSENT AGENDA

Consent Agenda

On a motion by Mr. Scofield, seconded by Mrs. Presunka, the Board:

- 6.1 Adopted of Consent Agenda Items as follows:
 - 6.2 Approved the Minutes of the May 3, May 17, and June 7, 2018, Regular Board Meetings
 - 6.3 Accepted the Wells Fargo Advisors Statement for April 2018
 - 6.4 Approved the Williams Quarterly Report for April 1 through June 30
 - 6.5 Approved the Personnel Report for June 21, 2018
- Motion **CARRIED** 4-0

Aronson-Yes
Godden-Yes
Presunka-Yes
Middleton-Yes

7. ANNOUNCEMENTS

Announcements

- 7.1 Mr. Middleton announced that the 2018-19 school year will begin on Thursday, August 23, 2018, for all students.
- 7.2 Dr. Andrews had the honor of participating in two Cambrian School District 8th grade promotion ceremonies. This year was Steindorf's inaugural year and the entire Steindorf School was out on the field for the celebration and to recognize the 8th grade students. Dr. Andrews also participated in Price's ceremony. She commended both Price and Steindorf for a job well done and thanked them for all their hard work.

Last Thursday, the District celebrated summer with an end of year luncheon for the 12-month employees. It was a time for all of the maintenance, custodial, grounds, secretaries, principals and district office 12 month employees to come together and be recognized all their hard work in keeping all the sites up and running all year long. Dr. Andrews thanked everyone for all they do to keep the district in order.

8. PUBLIC COMMENTS

Public Comments

Mrs. Samantha Haley, Special Day Class Preschool Teacher at Fammatre, summarized what has transpired during the 2017-18 school year with her classroom. She was saddened that only one student out of the program moved onto a general education class which she felt was due to the larger class size. Mrs. Haley reminded the Board that next year's class is already at 15 students and asked the Board to support the SDC preschool program.

9. INFORMATION AND STUDY ITEMS

Information/Study

- 9.1 Approval of Administrative Position: Assistant Principal
Dr. Andrews had the pleasure to recommend Ms. Margaret Lavin for the role as Assistant Principal at Price Middle School. Ms. Lavin comes to Cambrian with over 22 years of experience in education which includes serving in administration positions ranging from Coordinator of Attendance and Student Welfare, Director of Student Services and as an Assistant Principal. Ms. Lavin's educational knowledge will be a benefit to our students, staff and district.

Price Vice-Principal

On a motion by Mrs. Presunka, seconded by Mr. Middleton, the Board approved the hiring of Ms. Margaret Levine as the new Assistant Principal at Price Middle School. Motion **CARRIED** 4-0

ACTION

Godden-Yes
Presunka-Yes
Middleton-Yes
Scofield-Yes

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| 9.2 | <u>Reconciliation of Kramer Project Development Company Contracts:</u>
Mr. Rick Kramer, Kramer Project Development Company, presented the construction management contract adjustments for the Bagby Multi-use Building Project. The adjustment would increase the amount due to Kramer Project Development Company for the Bagby Multi-use Project to \$389,637.52 resulting in a net increase of \$74,137.52.

On a motion by Mr. Scofield, seconded by Mrs. Godden, the Board approved the \$74,137.52 increase as it reflects the net impact of construction contracts managed by Kramer Project Development Company. Motion CARRIED 4-0

Godden-Yes
Presunka-Yes
Middleton-Yes
Scofield-Yes | KPDC Contract Reconciliation |
| 9.3 | <u>District and School Local Control Accountability Plans:</u>
At the June 7, 2018, Board Meeting, Mr. Nguyen, Assistant Superintendent of Educational Services, presented the Local Control Accountability Plans (LCAPs) for all Cambrian School sites. The LCAPs are in alignment with goals, actions and services described. These plans show how each school will utilize the funds allocated for improving student outcome according to the eight priorities set by the state of California and reflect the input and feedback received from all key stakeholders in the Cambrian School District.

On a motion by Mr. Scofield, seconded by Mr. Middleton, the Board approved the Local Control Accountability Plans for all school sites and the Cambrian District for the 2018-19 school year. Motion CARRIED 4-0

Godden-Yes
Presunka-Yes
Middleton-Yes
Scofield-Yes | LCAP |
| 9.4 | <u>2018-19 Proposed Budget Adoption:</u>
Mrs. Irma Manzo, Interim Chief Financial Officer, summarized the 2018-19 budget and noted some changes that were made for State requirements since the June 7, 2018, Board meeting.

On a motion by Mrs. Godden, seconded by Mr. Aronson, the Board approved the 2018-19 Budget. Motion CARRIED 4-0

Godden-Yes
Presunka-Yes
Middleton-Yes
Scofield-Yes | 2018-19 Budget |
| 9.5 | <u>Approval of Authorized Signers and Authorize Submission of Verified Signatures to County Superintendent:</u>
Dr. Carrie Andrews presented the California Education Code 42633 which states that the Governing Board of each school district shall provide the county Superintendent of Schools with the verified signature of each person authorized to sign accounts payable and payroll orders in its name. The document will authorize, Dr. Carrie Andrews, Penny Timboe, and Olga Shargo, as signers for fiscal year 2018-19 upon Board approval.

On a motion by Mr. Middleton, seconded by Mrs. Presunka, the Board approved for Dr. Carrie Andrews, Penny Timboe, and Olga Shargo, as the authorized signers for Cambrian School District for school year 2018-19 and authorize submission of the verified signatures. Motion CARRIED 4-0 | Approval of Authorized Signatures |

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Godden-Yes
Presunka-Yes
Middleton-Yes
Scofield-Yes

9.6 Consolidated Application (ConApp) Part I 2018-19:

Mr. Nguyen, Assistant Superintendent of Educational Services, presented a summary of the Consolidated Application (ConApp) Part I. The ConApp is used to distribute categorical funds. Annually each local educational agency submits Part I of the application to document participation in these programs and provide assurances that the district will comply with the legal requirements of each program.

ConApp

On a motion by Mrs. Godden, seconded by Mr. Scofield, the Board approved the 2018-19 Consolidated Application (ConApp/CARs) Part I. Motion **CARRIED** 4-0

ACTION

Godden-Yes
Presunka-Yes
Middleton-Yes
Scofield-Yes

11. COMMUNICATIONS

Communication

Mrs. Presunka and Mr. Middleton commended Steindorf and Price Middle School on a job well done with the promotion ceremonies.

12. CLOSED SESSION

Closed Session

No resumption of closed session.

13. ADJOURNMENT

Adjournment

There being no further business, the June 21, 2018, regular meeting of the Governing Board of Trustees was adjourned at 8:20 p.m. on a motion by Mrs. Presunka, and seconded by Mrs. Godden. Motion **CARRIED** 4-0

Godden-Yes
Presunka-Yes
Middleton-Yes
Scofield-Yes

Respectfully submitted,

Carrie Andrews, Ph.D.
Secretary to the Governing Board

Approved and ordered entered into the proceedings
of the Cambrian School District on
September 20, 2018.

Governing Board of Trustees