



**CAMBRIAN SCHOOL DISTRICT GOVERNING BOARD OF TRUSTEES
MINUTES OF REGULAR BOARD MEETING**

June 5, 2014

1. CLOSED SESSION AGENDA

The Board convened in Closed Session at 6:35 p.m. to discuss the following:

- 1.1 Negotiations with California School Employees' Assoc., Local 641 (Govt Code 54957.6)
- 1.2 Public Employee Discipline/Dismissal/Release (Govt Code 54957)
- 1.3 Potential Public Employee Appointment – Acting or Interim Superintendent (Govt Code 54957)

Closed Session

2. REGULAR SESSION

The president called the regular meeting of the Governing Board of Trustees to order in the boardroom at the district office at 7:45 p.m. Mrs. Brown informed the audience that no action was taken in closed session.

Regular Session

CALL TO ORDER

MEMBERS PRESENT:

Mrs. Stacey Brown, President
Mr. Alan Baker, Vice President
Mrs. Jeneva Sneed, Clerk
Mr. Doron Aronson, Member
Mr. Randy Scofield, Member

STAFF MEMBERS PRESENT:

Dr. Deborah Blow, Superintendent
Dr. Carrie Andrews, Asst. Supt., Personnel Services
Mrs. Wendy Corkery, Admin. Asst. to Superintendent
Mr. Kirby Fell, Dir., Educational Technology
Mrs. Lani Potts, Asst. Supt., Educational Services
Mr. Jason Vann, Chief Financial Officer

Call to Order

3. PLEDGE OF ALLEGIANCE

The president of the Board led the Pledge of Allegiance.

Pledge of Allegiance

4. ADOPTION OF AGENDA

On a motion by Mrs. Sneed, seconded by Mr. Aronson and carried unanimously the Board adopted the June 5, 2014, agenda.

Adopt Agenda

5. CONSENT AGENDA

On a motion by Mr. Baker, seconded by Mr. Scofield and carried unanimously the Board:

- 5.1 Adopted Consent Agenda items as follows:
- 5.2 Approved the minutes of the May 15, 2014, regular Board meeting
- 5.3 Personnel Items:
 - Certificated*
Accepted the resignations of special education teachers, Jan McNamara and Allison Smith, effective 6/6/14
 - Certificated Management*
Approved the appointment of Linh Nguyen, Asst. Supt of Educational Services, effective 7/1/14
 - Approved the probationary status of Rebecca Kim, psychologist, effective 7/1/14

Consent Agenda

6. ANNOUNCEMENTS

- 6.1 Mrs. Brown informed the audience that Thursday, June 5 was the last day of school. The 2014-15 school year will resume on Wednesday, August 20.

Announcements

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- 6.2 Dr. Blow received an email thanking Mrs. White for her leadership this year and for keeping families informed. The letter also commended teachers, Kristin Fery and Sandy McConnell. Dr. Blow attended Open House at each elementary school. She was pleased that the District Recognition Event for retirees and Employees of the Year was such a success and thanked Dr. Andrews, Kellie Hogan and Bev Merrel for their efforts. She also attended exit interviews in Dan Kirwan's 8th grade class and enjoyed it tremendously.

7. RECOGNITIONS

- 7.1 Individuals who have gone "the extra mile" for the students of our District were recognized by the Board for their hard work and dedication. Mrs. Brown presented them with Good Apple Awards and lapel pins while Dr. Blow told the audience of the support they have provided to our district and students. The recipients include parent volunteers Lester and Michelle Yamashita from Bagby School and Dawne Edwards, Shelly Walker, Jenny Rushing, Anne DeCesare, Adrey Tsuji, Esther Kimura, Theresa Wadholm, Erica Mego, and Soo Park from Farnham School.

- 7.2 Students of the Month were recognized for being exemplary students. Dr. Blow read commendations from each student's teacher and Board members presented certificates to their buddy school students. The Students of the Month were:

Jasmine Cortes, Bagby School
Diana Borrison, Fammatre School
Shreya Shah, Farnham School
Brock Kenney, Sartorette School

- 7.3 Teacher Nina Hyatt, was presented with the Eco Action Award by Anita Parsons from Walden West for the conservation work she is doing with her fifth grade class.

Suzanne St. John Crane was thanked for her work the last three years with the EMI Film Festival. The festival would not have been possible without her contributions. She was presented with a special recognition pin for her efforts.

Members of the Measure I committee, Michelle Lister, Alicia Williamson, Amanda Clifford, Chevonne Johst, Bev Merrel, Barb Medina and Liz Warren were thanked for their hard work and resolve in seeing Measure I passed. In appreciation, Dr. Blow presented each of them with a Children First pin.

8. PUBLIC COMMENTS

On behalf of the Cambrian District Teachers Assoc. (CDTA), Ms. Makinson thanked Mrs. Potts for her curriculum leadership. Staff is sad to see her go, and she wished Mrs. Potts all the best in her retirement. Mrs. Williamson is excited our bond measure passed. This is her last meeting as president of CDTA, and she thanked Dr. Blow for building a relationship on trust and transparency. She said Dr. Blow was an incredible woman. Ms. Williamson thanked her for her dedication to the district. Both were presented with gifts from the teachers' association.

9. INFORMATION AND STUDY ITEMS

- 9.1 Mrs. Brown opened the Public Hearing for the California School Employees Association's (CSEA) Sunshine Statement with the Cambrian School District. Mrs. Medina, president of CSEA, clarified the following errors in the statement. "Fringe Benefits" is Article XIII not VIII; Article XI "Salary" is for the 2014-15 school year and starts July 1, 2014; and Article XXIII "Terms of Agreement" is NOT a reopener of the contract.

- 9.2 Dr. Andrews presented the California School Employees' Association's Sunshine Statement with Cambrian School District. She recommends Board approval of the statement with the corrections stated by Mrs. Medina.

Public Comments

Information/Study

**CSEA Sunshine Stmt
PUBLIC HEARING**

CSEA Sunshine Stmt

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	ACTION
<p>On a motion by Mr. Scofield, seconded by Mrs. Sneed and carried unanimously, the Board approved CSEA’s Sunshine Statement with Cambrian School District with the modifications noted.</p>	
<p>9.3 Mrs. Brown opened the Public Hearing for the District’s Sunshine Statement with CSEA. No comments were made and the hearing was closed.</p>	Dist. Sunshine Stmt PUBLIC HEARING
<p>9.4 Dr. Andrews presented the District’s Sunshine Statement with CSEA and recommended Board approval.</p>	Dist. Sunshine Stmt
<p>On a motion by Mr. Aronson, seconded by Mr. Baker and carried unanimously, the Board approved the District’s Sunshine Statement with the California School Employees’ Association, Local 641.</p>	ACTION
<p>9.5 Mrs. Potts provided an overview of the process that has been followed for the past five years when completing the Single Plans for Student Achievement. Each year it gets tighter and more refined. Staff and parents were involved in the development of the plans. She commended the principals for their work in developing and refining their school’s plan. The process used to develop the plans includes: data analysis, refining goals, revising and adding actions, aligning the budget, approval by the School Site Council and Board approval. Principals Nguyen, Johnson, White, Schwiebert and Signorelli highlighted the goals, key subgroup targets and actions of their school plans for math and English language arts. Site and District next steps to move forward were reviewed.</p>	SPSAs
<p>On a motion by Mr. Scofield, seconded by Mrs. Sneed and carried unanimously, the Board approved the Single Plans for Student Achievement (SPSA) for Bagby, Fammatre, Farnham, Price and Sartorette Schools.</p>	ACTION
<p>9.6 Mrs. Brown opened the PUBLIC HEARING for the Local Control and Accountability Plan (LCAP). Mrs. Potts stated that a public hearing is required as the new LCAP has a different process and requirements. No comments were offered and the hearing was closed.</p>	LCAP Public Hearing
<p>9.7 Mr. Vann stated that a lot of time and effort has been put into the security project by District staff, consultants and Board members. Last November the Board approved moving forward with the Security Project. Since then we have had numerous opportunities for both staff and community input. During these meetings various concerns were expressed including aesthetics, access to fields, maintenance of corridors, safety during the instructional day, deterrence and prevention of child abduction, ensuring identification of visitors and whether this is the best use of district funds. To address these issues members of staff met with SJPD Officer Kevin Mank, who is responsible for the Southern Division. We also consulted with Martin Hanneman, a security expert from Nicole Miller and Associates, Inc. Mr. Hanneman joined the meeting via video conference. Each campus was toured by these gentlemen and both of them fully endorse the District’s plan to modify the front offices and build stand-alone security fences around the perimeter of each school allowing us to more effectively secure our campuses against assailants. After considering all input, the facilities subcommittee recommends increasing the size of the corridor to between 25 to 30 feet where possible; reducing the height of the back perimeter fences from 8 to 7 feet with galvanized chain link fences; ensuring there are secondary means of escape; and either removing or raising the tree canopies so assailants can not hide and conduct surveillance activity. Officer Mank stated that he would rather see the higher fencing but understands the Board’s desire to appease the bordering neighbors with a 7 foot fence. Mr. Hanneman responded to questions from the Board.</p>	Security Project (fencing)
<p>Ms. Easton, Ms. Lantry and Mr. Hein voice their concerns/apprehensions regarding the security fences. Mrs. Johst, Mr. Gaumont, Ms. Milrad, Ms. Stahr, Mr. Lee, Mrs. Presunka, and Mr. Lowery spoke in support of the fencing.</p>	

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<p>On a motion by Mr. Scofield, seconded by Mr. Aronson and carried unanimously, the Board approved moving forward with staff recommendations for the security project.</p>	<p>ACTION</p>
<p>9.8 Mr. Vann presented the May budget revisions. The governor's plan to deal with unfunded liability for CALSTRS is a significant change. The new rate will increase our expenditures by more than one million dollars over the next several years as employers must absorb the largest share of the increases. CALPERS is also increasing their rates. School Services of California recommends remaining conservative in our projections. Once the state adopts their budget we will make appropriate adjustments to ours. Key assumptions were reviewed and revenue and expenditures were summarized. Our budget will be brought to the Board on June 19 for approval. It will be sent to the county for review.</p>	<p>May Budget Revise</p>
<p>9.9 Mrs. Brown opened the public hearing for our 2014-15 budget. No comments were made and the hearing was closed.</p>	<p>Budget Public Hearing</p>
<p>9.10 The Facilities Update was tabled until the next Board meeting.</p>	<p>Facilities Update</p>
<p>9.11 Mr. Kramer, of Kramer Project Development Co., introduced some of his staff who will assist him with the Facilities Master Plan projects. We are in great shape to begin moving forward right away, but approval of contracts for Geotech investigation contract to Cleary Consultants Inc., CEQA Contract to David J. Powers and Associates Inc., Surveying & Mapping Contract to C2G Civil Consultants Group, Hazmat Survey to Enviroscience, Inc., and Construction Management Contract to Kramer Project Development Company Inc. is needed. The plans will be submitted to the State Dept. of Architects in November.</p>	<p>Steindorf Contracts</p>
<p>On a motion by Mr. Scofield, seconded by Mrs. Sneed and carried unanimously, the Board approved the contract with Geotech investigation contract to Cleary Consultants Inc., CEQA Contract to David J. Powers and Associates Inc., Surveying & Mapping Contract to C2G Civil Consultants Group, Hazmat Survey to Enviroscience, Inc., and Construction Management Contract to Kramer Project Development Company Inc. for the Steindorf Project.</p>	<p>ACTION</p>
<p>9.12 Mrs. Brown opened the public hearing for the Viability of Solar Project. Mr. Kramer remarked that in order to award energy project contracts, the Board must consider if a project is in the public's best interest. No comments were offered and the hearing was closed.</p>	<p>Viability of Solar Project</p>
<p>9.13 Mr. Kramer stated that CEQA categorical exemptions are requested via resolutions 13-14-14 to 13-14-19. Additionally, he requested approval of the contracts for Geotech investigation to Cleary Consultants for \$62,000; architectural design contract to Sugimura Finney for \$119,500; construction management to Kramer Project Development Co. Inc. for \$469,500; construction contract to Cupertino Electric via resolution 13-14-20 in compliance with Govt Code 4217.12 in the amount of \$3,085,328.</p>	<p>CEQA Res. 13-14-14 to 19</p>
<p>On a motion by Mr. Scofield, seconded by Mr. Aronson and carried unanimously, the Board approved Resolutions 13-14-14 through 13-14-19, and the contracts for Geotech investigation to Cleary Consultants for \$62,000; architectural design contract to Sugimura Finney for \$119,500; construction management to Kramer Project Development Co. Inc. for \$469,500; and a construction contract to Cupertino Electric via resolution 13-14-20 in compliance with Govt Code 4217.12 in the amount of \$3,085,328.</p>	<p>ACTION</p>
<p>9.14 Mr. Vann stated that Mr. Kramer has been selected to represent the district for upcoming construction projects. He recommended approval of the contract with Kramer Development Project Co., Inc.</p>	<p>Project Mgmt Contract</p>

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On a motion by Mr. Scofield, seconded by Mr. Baker and carried unanimously, the Board approved the contract with Kramer Development Project Co., Inc. for program management which is not to exceed \$221,000 for FY 2015.

ACTION

- 9.15 Mr. Kramer stated that Prop 39 makes funds available for energy reduction projects in schools. Per regulations, Districts must prove their projects meet minimum payback standards and be pre-approved by the California Energy Commission (CEC). In order to meet the stringent payback requirements, and to ensure that the District selects projects with the highest payback potential, an ASHRAE Level II audit is recommended for all five schools.

**ASHRAE L II
Audit Contract**

On a motion by Mr. Aronson, seconded by Mrs. Sneed and carried unanimously, the Board awarded the ASHRAE Level II Audit for Prop 39 funding to Environmental Building Strategies for the contract amount of \$34,428.

ACTION

- 9.16 Mrs. Brown presented the Strategic Plan Targets for discussion. Board recommendations were incorporated into the targets.

**Strategic Plan
Targets**

On a motion by Mrs. Sneed, seconded by Mr. Scofield and carried unanimously, the Board approved the Strategic Plan Targets as presented.

ACTION

9. COMMUNICATIONS

Communications

Mrs. Brown wished Dave Sneed a happy birthday on behalf of the Board, and thanked him for all his help with Measure I. Dr. Blow made note that she received some communication regarding the security project.

10. CLOSED SESSION

Closed Session

There was no further closed session.

11. ADJOURNMENT

Adjournment

There being no further business, the June 5, 2014, regular meeting of the Governing Board of Trustees was adjourned at 11:34 p.m. on a motion by Mrs. Sneed, seconded by Mr. Aronson and carried unanimously.

Respectfully submitted,

Deborah L. Blow, Ed.D.
Secretary to the Governing Board

Approved and ordered entered into
the proceedings of the Cambrian
School District on June 19, 2014

Governing Board of Trustees