



**CAMBRIAN SCHOOL DISTRICT GOVERNING BOARD OF TRUSTEES  
MINUTES OF REGULAR BOARD MEETING**

March 17, 2016

**1. CLOSED SESSION AGENDA**

**Closed Session**

The Board convened in Closed Session at 6:33 p.m. to discuss the following:

- 1.1 Public Employee Discipline/Dismissal/Release (Govt Code 54957)
- 1.2 Negotiations with Cambrian District Teachers Association (Govt Code 54957.6)
- 1.3 Potential Litigation (Govt Code 54956.9(a))-one case

**2. REGULAR SESSION CALL TO ORDER**

**Regular Session**

The president called the regular meeting of the Governing Board of Trustees to order in the Cambrian Professional Development Center at 7:32 p.m.

**MEMBERS PRESENT:**

Mr. Doron Aronson, President  
Mr. Jarod Middleton, Clerk  
Mrs. Carol Presunka, Member  
Mr. Randy Scofield, Vice President  
Mrs. Jeneva Sneed, Member

**STAFF MEMBERS PRESENT:**

Dr. Carrie Andrews, Superintendent  
Ms. Carlena Grandey, Admin. Asst. to Superintendent  
Mr. Jamie Morse, Director of Information Technology  
Mrs. Lesa Nieri, Asst. Supt., Personnel Services  
Mr. Linh Nguyen, Asst. Supt., Educational Services  
Mr. Jason Vann, Chief Financial Officer

**3. PLEDGE OF ALLEGIANCE**

**Pledge of Allegiance**

The president of the Board led the Pledge of Allegiance.

**4. ADOPTION OF AGENDA**

**Adoption of Agenda**

Item 9.11: Award Steindorf Solar Contract to Lowest Bidder was removed from the agenda due to no bid results at this time.

On a motion by Mr. Middleton, seconded by Mrs. Sneed, and carried unanimously, the Board adopted the March 17, 2016, modified agenda.

**ACTION**

**5. REPORT OF ACTION TAKEN IN CLOSED SESSION**

**Closed Session**

No action was taken in closed session.

**6. CONSENT AGENDA**

**Consent Agenda**

On a motion by Mr. Scofield, seconded by Mrs. Sneed, and carried unanimously, the Board removed item 6.9 as part of the consent items to discuss the item in detail and

- 6.1 Adopted the modified Consent Agenda Items as follows:
- 6.2 Approved the Board Warrant List for February 2016
- 6.3 Approved the Annual Measure I Financial Report and Performance Audit
- 6.4 Approved the Personnel Report for 3.17.16
- 6.5 Accepted the Wells Fargo Advisors Statement for February 2016
- 6.6 Approved Sodexo's Contract Extension for 2016-17
- 6.7 Approved four Steindorf change orders totaling \$45,192
- 6.8 Ratified New Professional Development Center and New Shop Project Change Orders: 2 Change Orders totaling \$3,266.32

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- 6.9 Approval of Robert Bothman Change Order totaling \$44,270.61 to replace concrete in three student restrooms:  
Mr. Robertson, Kramer Project Development Company, addressed the Board on the reasoning behind the change order totaling \$44,270.61.

**Consent Cont.**

On a motion by Mr. Middleton, seconded by Mr. Scofield, and carried unanimously, the Board approved the Robert Bothman Change Order totaling \$44,270.61 to replace concrete in three student restrooms.

**ACTION**

**7. ANNOUNCEMENTS**

**Announcements**

- 7.1 Mr. Aronson informed the Board that there were no announcements at this time.
- 7.2 Dr. Andrews shared that she had the opportunity to read in Mrs. Craig's 4<sup>th</sup> grade classroom at Farnham Elementary school and was a mystery reader in Mrs. Patrick's Transitional Kindergarten/Kindergarten class room at Farnham during Read Across America Week. Dr. Andrews also had the opportunity to walk classrooms with Price Principal, Mrs. Signorelli and observed students in Mr. Stephens's class determine whether a substance called Oobleck would qualify as a liquid or solid.

Dr. Andrews acknowledged Cambrian staff for their thoughtful preparation for the Intradistrict lottery held on Thursday, March 10<sup>th</sup>. There were approximately 750 Intradistrict request applications for Steindorf and the lottery was conducted within 2 hours seamlessly. Some parents spoke to Dr. Andrews about how well the lottery went.

Dr. Andrews; Linh Nguyen, Assistant Superintendent of Ed Services; Lesa Nieri, Assistant Superintendent of Personnel Services and Jason Vann, Chief Financial Officer attended their last session in the Executive Program for Educational Leaders at Stanford University. They had the pleasure of learning from Professor Denise Clark Pope. The session correlated directly with Cambrian's current work and conversations taking place through; Conversation on Learning (held last fall), Cambrian Advisory Committee and Local Control Accountability Plan input meetings to discuss the essential competencies and enduring understanding for all our students.

**8. PUBLIC COMMENTS**

**Public Comments**

Mrs. Durdella, Cambrian Middle School Teacher, addressed the Board regarding modifying the language of Board Policy 5116.1 to allow Cambrian employee's children to be the first priority to attend Steindorf.

**9. INFORMATION AND STUDY ITEMS**

**Information/Study**

- 9.1 Local Control Accountability Plan Goal 2- Program and Services for English Learners:  
Mr. Nguyen, Assistant Superintendent of Ed Services, provided an update on Cambrian School District's Local Control Accountability Plan (LCAP) Goal 2 focusing on Program and Services for English Learners (ELs). Goal 2 states *English Learner students will attain proficiency in English Language Arts and Mathematics*. Mr. Nguyen reviewed the results of the 2015-16 California English Language Development Test (CELDT), the student identification and placement process. Mr. Nguyen also shared that Cambrian continues to meet Annual Measurable Achievement Objective Goals 1 and 2.

Mrs. MacFarland, Farnham Principal was unable to attend and will present highlights of Farnham Elementary School's works and efforts at a future Board Meeting.

- 9.2 Staff Update: Steindorf STEAM K-8 Magnet School (Opening August 2016):  
Mrs. Schwiebert, Steindorf Principal, provided a visual update on the indoor flexible learning environment at Steindorf. She reviewed flexible furniture pieces, layout and color design of the classrooms using color boards and renderings provided by Sugimura Finney Architects.

**Steindorf Update**

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9.3 Board Communication: Video Streaming of Governance Board Meeting:  
Mr. Aronson opened up the discussion for the Board on the possibility of video streaming of Governance Boarding Meetings. The Board requested an informal survey to be conducted as to the public's interest of video streaming and results to be shared at a future date.

No action was taken.

9.4 Second Interim Report 2015-16:  
Mr. Vann stated that under Education Code Sections 35015 and 35035 (g) requires school District Governing Board's to certify their district's projected year-end and subsequent years financial condition twice a year. Mr. Vann presented a summary of Cambrian's second interim report which included general fund activity, changes in revenue and expenditures, and projected revenue broken down by funding sources. He noted the changes from the first to second interim, budget assumptions, multiyear projections, and components of the general fund. In addition he shared future impacts on the District to consider that will transpire such as, the increases for STRS and PERS and Proposition 39 coming to a close starting in 2016-17.

On a motion by Mrs. Presunka, seconded by Mr. Scofield, and carried unanimously the Board approved the Second Interim Report for 2015-16.

9.5 Consolidated Application Part II:  
Mr. Nguyen, Assistant Superintendent of Educational Services, shared with the Board the annual Consolidated Application Part II reporting on the categorical expenditures of 2015-16 funding. The Consolidated Application Part II no longer requires approval and is brought to the Board for review and accountability.

9.6 Resolution 15-16-07, Increasing School Facilities (Developer) Fees PUBLIC HEARING:  
Mr. Vann, Chief Financial Officer, opened a public hearing in regards to resolution 15-16-07 Increasing School Facilities at 10:10 p.m. No public comments were made and the hearing was closed at 10:11 p.m.

9.7 Resolution 15-16-07, Increasing School Facilities (Developer) Fees:  
Ann Feng-Gagne, Dolinka Group Representative, presented a summary of the Developer Fee Study findings. The Dolinka Group has found that Cambrian is justified in increasing School Facilities Developer fees.

On a motion by Mr. Scofield, seconded by Mr. Middleton, and carried unanimously the Board approved Resolution 15-16-07, increasing School Facilities (Developer) Fees that Cambrian School District can charge on new residential and new commercial development projects.

9.8 Award Architect Contract for Bagby Multi-Purpose Room to Sugimura Finney Architects:  
Mr. Vann, Chief Financial Officer, presented the Sugimura Finney Architects (SFA) proposal to perform design services for Bagby Multi-Purpose Room (MPR). The contract will allow SFA to perform design services for the Bagby MPR, and to complete the project in approximately eight months. Estimated cost for the entire architectural services will be \$220,000 plus reimbursable expenses with a 10% mark up. The contract terms will be the same as the Cambrian – SFA master architect agreement used on all Measure I projects.

On a motion by Mr. Scofield, seconded by Mr. Middleton, and carried unanimously the Board approved awarding the design service contract to Sugimura Finney Architects.

9.9 Award Construction Manager Contract to Kramer Project Development Company for Bagby Multi-Purpose Room:  
Mr. Vann, Chief Financial Officer, provided a brief summary of the Construction Manager (CM) contract terms for the Board. The agreement will ensure proper oversight, adherence to various guidelines, and allow a timely completion of the Bagby Multi-Purpose Room construction project.

**Second Interim Report**

**ACTION**

**Con App Part II**

**PUBLIC HEARING  
Res. 15-16-07**

**Res. 15-16-07  
Developer Fees**

**ACTION**

**Bagby Multi-Purpose  
Architect Contract**

**ACTION**

**Bagby Multi-Purpose  
CM Contract**

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On a motion by Mrs. Sneed, seconded by Mr. Scofield, and carried unanimously the Board approved the Construction Management contract for the Bagby Multi-Purpose Room for \$140,500 plus \$175,000 for general conditions and allowance. The contract totals \$315,500. The final fees for services shall be adjusted based on the actual final construction costs of the contracts being managed. Fees will be invoiced as a percentage of progress completed on each phase.

**ACTION**

9.10 Geotech Work for Bagby Multi-Purpose:

Mr. Vann, Chief Financial Officer, presented the proposed contract with Cleary & Associates for the geological study of Bagby for the Multi-Purpose Room. Cleary & Associates was able to use some of the previous work in this study reducing the cost from an estimated \$15,000 to approximately \$5,200.

**Bagby Multi-Purpose  
Geotech Contract**

On a motion by Mr. Scofield, seconded by Mrs. Sneed, and carried unanimously the Board approved the necessary contract totaling \$5,200 and awarded the geotech contract and related scope of work to Cleary & Associates at the Bagby School site.

**ACTION**

9.11 Award Steindorf Solar Contract to Lowest Bidder:

Was removed from the agenda due to no bid results at this time.

**Steindorf Solar**

**10. COMMUNICATIONS**

**Communication**

Mrs. Presunka had the opportunity to attend the Legislative Breakfast. She found the breakfast very interesting and there was a lot of discussion regarding the cost of living in the bay area and how do we support our teachers within the local area. Mrs. Presunka also attended the Parent Common Core Math Night and commended Mr. Nguyen for a job well done.

Mrs. Presunka and Mr. Middleton had an opportunity to visit Steindorf and see how the construction is coming along.

**11. CLOSED SESSION**

**Closed Session**

No resumption of closed session.

**12. ADJOURNMENT**

**Adjournment**

There being no further business, the March 3, 2016, regular meeting of the Governing Board of Trustees was adjourned at 10:41 p.m. on a motion by Mr. Middleton and seconded by Mrs. Sneed and carried unanimously.

Respectfully submitted,

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Carrie Andrews, Ph.D.  
Secretary to the Governing Board

Approved and ordered entered into the proceedings  
of the Cambrian School District on April 21, 2016.

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Governing Board of Trustees