



**CAMBRIAN SCHOOL DISTRICT GOVERNING BOARD OF TRUSTEES
MINUTES OF REGULAR BOARD MEETING**

December 19, 2019

1. OPEN SESSION

Open Session

1.1 Call to Order

The president called the Governing Board of Trustees Closed Session to order in the Cambrian Professional Development Center at 6:31 p.m.

1.2 Public Comments for Closed Session Items

There were no comments from the public.

2. CLOSED SESSION AGENDA

Closed Session

The Board convened in Closed Session to discuss the following:

- 2.1 Potential Litigation (Govt Code 54956.9(a))-one case
- 2.2 Public Employee Discipline/Dismissal/Release (Govt Code 54957)
- 2.3 Personnel, Unrepresented Management, Supervisory and Confidential Employees (Govt Code 54957)

3. REGULAR SESSION CALL TO ORDER

Regular Session

3.1 The president called the regular meeting of the Governing Board of Trustees to order in the Cambrian Professional Development Center at 7:00 p.m.

MEMBERS PRESENT:

- Mrs. Carol Presunka, President
- Mr. Doron Aronson, Vice President
- Mr. Randy Scofield, Clerk
- Mrs. Janet Borrison, Member

STAFF MEMBERS PRESENT:

- Dr. Carrie Andrews, Superintendent
- Ms. Carlena Grandey, Admin. Asst. to Superintendent
- Ms. Penny Timboe, Chief Financial Officer
- Mr. Mujtaba Rauf, Director of Information Technology
- Mr. Linh Nguyen, Asst. Supt., Educational Services

3.2 Report out of Closed Session

No action was taken in closed session.

4. PLEDGE OF ALLEGIANCE

Price Middle School students, Jini Chon (7th grade), Gabriella Wong (6th grade), and Filip Buca (8th grade) led the Pledge of Allegiance.

5. ADOPTION OF AGENDA

Adoption of Agenda

On a motion by Mrs. Borrison, seconded by Mr. Aronson, the Board adopted the December 19, 2019, agenda. Motion **CARRIED** 4-0

ACTION

- Aronson-Yes
- Borrison-Yes
- Presunka-Yes
- Scofield-Yes

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6. CONSENT AGENDA

Consent Agenda

On a motion by Mrs. Borrison, seconded by Mrs. Presunka, the Board:

- 6.1 Adopted of Consent Agenda Items as follows:
 - 6.2 Accepted the Wells Fargo Advisors Statement for October 2019
 - 6.3 Approved the Board Warrant List for November 2019
 - 6.4 Approved the Personnel Report for December 19, 2019
- Motion **CARRIED** 4-0

Aronson-Yes
Borrison-Yes
Presunka-Yes
Scofield-Yes

7. ANNOUNCEMENTS

Announcements

- 8.1 Mrs. Presunka announced that all school sites will be closed for winter break beginning Monday, December 23 through Friday, January 3, 2020. Classes will resume for students on Monday, January 6, 2020.
- 8.2 Dr. Andrews recognized the Cambrian Educational Foundation (CEF). The Foundation hosted their first district wide event at all school sites. The Hour of Code event was well attended with families and students well engaged. Dr. Andrews thanked the Foundation and the staff for their commitment to the event.

Over the last two weeks, there has been many events around the District. Dr. Andrews had the privilege to attend the Price Middle School Band Winter Concert last Thursday night. Dr. Andrews commended Mrs. Catherine Lorigan and the students for an amazing concert.

Steindorf STEAM School's second graders want to save the Monarch Butterflies. The second grade students wrote letters to Dr. Andrews and Council Member Pam Foley, requesting permission to plant milkweed at the District Office, Houge and Doerr Park. Dr. Andrews was happy to grant permission for the students to plant milk at the District Office.

8. RECOGNITIONS

Recognitions

- 8.1 Good Apple:
Individuals who have gone "the extra mile" for the students of our District were recognized by the Board for their hard work and dedication. Mrs. Presunka presented them with Good Apple Awards and lapel pins while Dr. Andrews shared with the audience why the individuals were receiving the Good Apple award and thanked them for the support they have provided to our students and district. The recipients were:

Kate Brown, Farnham	Joy Wang, Sartorette
Brad Feller, Steindorf	Heidi Druist, Fammatre
Fabrice Gaultrier, Sartorette	Lacy Derringer, Fammatre

Students of the Month:

Students of the Month were recognized for being exemplary students. Dr. Andrews read commendations from each student's teacher and Board members presented certificates to their buddy school students. The Students of the Month were:

Jack Reifschneider, Bagby School	Jennie Xie, Steindorf STEAM
Camila Castro, Fammatre School	Shaheer Amerkhail, Price School
Reira Sakai, Farnham School	Nereyda Marin-Barraza, Price School
Amelia Martorano, Sartorette School	

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9. PUBLIC COMMENTS

Public Comments

Bev Merrell, California School Employees' Association (CSEA) President, had the pleasure to announce that their annual fundraiser to support the 5th grade science camps raised \$1,887. Mrs. Merrell also shared that CSEA will be contributing an extra \$3,600 to make the total donation for each school site to be \$600.

Ryan Paskett, 7th student at Price, addressed the Board with importance of maintaining the After School Sports Program. He shared how wonderful his experience has been with the program and with the amazing. Ryan encouraged keeping the magic of sports alive for students.

Kevin Paskett, Price parent, empathized with the Board regarding the tough budget adjustments ahead and shared his appreciation to the Board for their thoughtful time. He encouraged the Board to consider building residential houses for families only that way Cambrian would benefit from the rental income and the extra students.

10. INFORMATION AND STUDY ITEMS

Information/Study

10.1 New Job Description: Coordinator of Extended Care Programs:

**Coordinator of
Extended Care**

The Board approved to move forward with opening of a before and after school Extend Care Program starting 2020-21 school year. Ms. Kristi Schwiebert, presented the job description for the new Coordinator of Extended Care Programs position, which will allow the District to proceed with the next steps on developing a fee based extend day program.

On a motion by Mr. Scofield, seconded by Mr. Aronson, the Board approved the new Job Description for the Coordinator of Extended Care Programs. Motion **CARRIED** 4-0

ACTION

Aronson-Yes
Borrison-Yes
Presunka-Yes
Scofield-Yes

10.2 Budget Fiscal Stability Plan:

**Budget Stability
Plan**

Ms. Penny Timboe, Chief Financial Officer, and Dr. Andrews, presented a provisional Fiscal Stability Plan. The adjustments reflected in the multi-year projections are the first round of reductions that potentially would have the least impact on classroom instruction while still allowing us to maintain a "positive" certification. The Fiscal Stability Plan will continue to be updated as new budget information is known.

On a motion by Mr. Scofield, seconded by Mr. Aronson, the Board approved the Fiscal Stability Plan and make the budget adjustments as needed to move forward based on the District's vision and goals to ensure a fiscally responsible budget and positive certification with a minimum of 3% reserve. Motion **CARRIED** 3-1

ACTION

Aronson-Yes
Borrison-No
Presunka-Yes
Scofield-Yes

10.3 First Interim Report for 2019-20:

**1st Interim 2019-20
Report**

Ms. Penny Timboe, Chief Financial Officer, presented the first interim report. Education Code Sections 35015 and 35035 (g) requires by the Board. Certification requires the Board to review the budget and approve the District's First Interim report as of 10-31-19 and approve the District will be able to meet its financial obligations through 2021. Ms. Timboe shared the comparison between the budget from July 1 and the 1st interim report. The continued deficit is projected at the rate of \$1.7M in 2020-21 and \$717K for 2021-22 even with the substantial reductions presented in the Fiscal Stability Plan to ensure a minimum of 3% state required reserve.

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<p>On a motion by Mr. Scofield, seconded by Mrs. Borrison, the Board accepted the First Interim Report and making it available to the public. Motion CARRIED 4-0</p> <p>Aronson-Yes Borrison-Yes Presunka-Yes Scofield-Yes</p>	<p>ACTION</p>
<p>10.4 <u>Annual Developer Fees Report 2018-19:</u> Ms. Penny Timboe, Chief Financial Officer, summarized the revenue and expenditures of money collected through developer fees.</p>	<p>Developer Fees</p>
<p>On a motion by Mr. Scofield, seconded by Mrs. Borrison, the Board approved to accept the report and thereby making the report available for to the public. Motion CARRIED 4-0</p> <p>Aronson-Yes Borrison-Yes Presunka-Yes Scofield-Yes</p>	<p>ACTION</p>
<p>10.5 <u>2020-21 School Year Calendar:</u> The Board had an opportunity to discuss and review the shared data relating to student goal setting conferences and make recommendations to the proposed 2020-21 School calendar. The Board requested that the 2020-21 school calendar be brought back for approval.</p>	<p>2020-21 Calendar</p>
<p>10.6 <u>Health Benefit Pool for 2020:</u> Dr. Andrews recommended the Board adopt a Health Insurance Pool for 2020 for the Unrepresented Management, Supervisory, Confidential Employees and other applicable individuals. The District, the Cambrian District Teachers Association, and the California School Employees Association, Chapter 641, have already entered into a Memorandum of Understanding regarding health benefits pool for all other groups. The health insurance pool is to offset the employee contributions towards health care premiums incurred by eligible school employees who elect family health and welfare plans with premiums above the District's premium contribution cap.</p>	<p>Health Benefit Pool</p>
<p>On a motion by Mrs. Borrison, seconded by Mr. Scofield, the Board approved to add eligible certificated administrative, classified management supervisory, confidential employees, and other eligible individuals, to benefits of this insurance pool. Motion CARRIED 4-0</p> <p>Aronson-Yes Borrison-Yes Presunka-Yes Scofield-Yes</p>	<p>ACTION</p>
<p>10.7 <u>Organizational Meeting: Board Calendar:</u> The Board had the opportunity to discuss the 2020-21 school Board meetings.</p>	<p>2020-21 Board Calendar</p>
<p>On a motion by Mr. Aronson, seconded by Mrs. Borrison, the Board approved the calendar for 2020-21 Board of Trustees meetings. Motion CARRIED 4-0</p> <p>Aronson-Yes Borrison-Yes Presunka-Yes Scofield-Yes</p>	<p>ACTION</p>

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<p>10.8 <u>Organizational Meeting: Election of Board President (Cambrian Board Policy 9120 and 9313):</u></p> <p>On a motion by Mrs. Presunka, seconded by Mr. Aronson, the Board voted to elect Mr. Aronson as President of the Board of Trustees for the year 2020. Motion Tied 2-2</p> <p>Aronson-Yes Borrison-Yes Presunka-No Scofield-No</p> <p>After much discussion, on a motion by Mrs. Borrison, seconded by Mr. Scofield, the Board elected Mr. Scofield as President of the Board of Trustees for the year 2020. Motion Carried 3-1</p> <p>Aronson-No Borrison-Yes Presunka-Yes Scofield-Yes</p>	<p>Board President</p> <p>ACTION</p> <p>ACTION</p>
<p>10.9 <u>Organizational Meeting: Election of Board Vice President (Cambrian Board Policy 9120 and 9313):</u></p> <p>On a motion by Mr. Aronson, seconded by Mrs. Presunka, the Board elected Mr. Aronson as Vice President of the Board of Trustees for the year 2020. Motion CARRIED 4-0</p> <p>Aronson- Yes Borrison-Yes Presunka-Yes Scofield-Yes</p>	<p>Vice President</p> <p>ACTION</p>
<p>10.10 <u>Organizational Meeting: Election of Board Clerk (Cambrian Board Policy 9120 and 9313):</u></p> <p>On a motion by Mr. Scofield, seconded by Mrs. Presunka, the Board elected Mrs. Borrison as Clerk of the Board of Trustees for the year 2020. Motion CARRIED 3-1</p> <p>Aronson-No Borrison-Yes Presunka-Yes Scofield-Yes</p>	<p>Clerk</p> <p>ACTION</p>
<p>10.11 <u>Board Policies and Procedures: (First Reading); Student Use of Technology 6163.4; Search and Seizure 5145.12; and Mobile Communication Devices 5131.8:</u> Dr. Andrews presented the revised Board policies and procedures in order to keep the District legally compliant. The Governing Board recommended minor adjustments that will be brought back for a second reading.</p>	<p>6163.4, 5145.12 & 5131.8 Policies & Procedures</p>
<p>11. COMMUNICATIONS</p> <p>11.1 <u>California School Board Association Governance Team Learning:</u> The Board had an opportunity to share items that they learned during the 2019 California School Board Association annual conference. Some of the topics they learned about are:</p> <ul style="list-style-type: none"> • Being prepared for current issues that affect Board Policies & Procedures • Becoming an effective Board President (Board Presidents Workshop) • Journey to Develop Multiple Pathways to Biliteracy • Education Beyond Classroom walls with 21st Century Learning • Family Engagement Practices that Support Student Achievement • Marketing our District and Public Perception 	<p>Communication</p>

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11.2 Verbal and Written Communications:

Mrs. Presunka had the opportunity to attend a session on Civic Engagement and a session regarding the laws that are changing around charter schools.

12. CLOSED SESSION

Closed Session

Closes Session resumed.

Report out of Closed Session: 10:54 p.m.

ACTION

On a motion by Mrs. Borrison, seconded by Mrs. Presunka, the Board approved the release of a temporary certificated employee. Motion **CARRIED** 4-0

Aronson-Yes
Borrison-Yes
Presunka-Yes
Scofield-Yes

13. ADJOURNMENT

Adjournment

There being no further business, the December 19, 2019, regular meeting of the Governing Board of Trustees was adjourned at 10:56 p.m. on a motion by Mr. Scofield, and seconded by Mr. Aronson. Motion **CARRIED** 4-0

Aronson-Yes
Borrison-Yes
Presunka-Yes
Scofield-Yes

Respectfully submitted,

Carrie Andrews, Ph.D.
Secretary to the Governing Board

Approved and ordered entered into the proceedings of the Cambrian School District on February 6, 2020.

Governing Board of Trustees