



**CAMBRIAN SCHOOL DISTRICT GOVERNING BOARD OF TRUSTEES  
MINUTES OF REGULAR BOARD MEETING**

November 19, 2015

**1. CLOSED SESSION AGENDA**

**Closed Session**

The Board convened in Closed Session at 5:37 p.m. to discuss the following:

- 1.1 Public Employee Performance Evaluation, Superintendent (Govt Code 54957)
- 1.2 Public Employee Discipline/Dismissal/Release (Govt Code 54957)
- 1.3 Potential Litigation (Govt Code 54956.9(a))-one case

**2. REGULAR SESSION CALL TO ORDER**

**Regular Session**

The president called the regular meeting of the Governing Board of Trustees to order in the Multipurpose Room at Farnham Elementary School at 7:31 p.m.

**MEMBERS PRESENT:**

Mrs. Jeneva Sneed, President  
Mr. Doron Aronson, Vice President  
Mr. Jarod Middleton, Member  
Mrs. Carol Presunka, Member  
Mr. Randy Scofield, Clerk

**STAFF MEMBERS PRESENT:**

Dr. Carrie Andrews, Superintendent  
Dr. William Jenkins, Director of Educational Technology  
Ms. Carlena Grandey, Admin. Asst. to Superintendent  
Mr. Linh Nguyen, Asst. Supt., Educational Services  
Mr. Jason Vann, Chief Financial Officer

**3. PLEDGE OF ALLEGIANCE**

**Pledge of Allegiance**

The president of the Board led the Pledge of Allegiance.

**4. ADOPTION OF AGENDA**

**Adopt Agenda**

Item 7.2 Superintendent's Report was added to the agenda.

On a motion by Mr. Middleton seconded by Mr. Scofield and carried unanimously, the Board adopted the modified November 19, 2015, agenda.

**ACTION**

**5. REPORT OF ACTION TAKEN IN CLOSED SESSION**

**Closed Session**

No action was taken in closed session.

**6. CONSENT AGENDA**

**Consent Agenda**

On a motion by Mr. Scofield seconded by Mr. Aronson and carried unanimously, the Board

- 6.1 Adopted of Consent Agenda Items as follows:
- 6.2 Approved the Board Warrant List for October 2015
- 6.3 Approved the Donations totaling \$350.00
- 6.4 Approved the Two Change Orders totaling \$12,704 for the New Professional Development Center and New Shop Project at the District Office

**7. ANNOUNCEMENTS**

**Announcements**

- 7.1 Mrs. Sneed informed the Board that the next Board Meeting is off the regular schedule and will be held on Tuesday, December 1st in Farnham's Multi-Purpose Room.

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7.2 Dr. Andrews had the pleasure of walking classes with Principal Mrs. White at Bagby Elementary School on November 19<sup>th</sup>. She was able to see firsthand what the primary grades were learning and how they apply their understanding of what they learned. While visiting in Mrs. Stevenson's kindergarten classroom, Dr. Andrews was able to hear students describe the different Native Americans lifestyles through dioramas.

Dr. Andrews had the opportunity to talk with the Ida Price Middle School teachers to understand and listen to what they feel are the strengths in Cambrian and Price Middle School and on areas that need reflection or change for the future of our students. Dr. Andrews thanked all teachers for their continual dedication to serve our students and for their continued input. Dr. Andrews is meeting with all teachers to gather their input.

While visiting Bagby, Dr. Andrews was able to witness second grade students writing to another student stating why they appreciated him. Dr. Andrews stated how vital it is to share our appreciation of others and to take the time to do so. She thanked the Cambrian Teachers, staff, Governing Board and families for all they do to support the Cambrian students.

**8. PUBLIC COMMENTS**

There were no comments from the public at this time.

**9. INFORMATION AND STUDY ITEMS**

9.1 Staff Update: Cambrian School District Local Control Accountability Plan Goal #3:  
Linh Nguyen, Assistant Superintendent of Educational Services, provided an update on the Cambrian School District's Local Control Accountability Plan (LCAP) Goal 3. Goal 3 states *Cambrian School District will be a supportive, orderly and purposeful environment in which students and staff feel safe and free to learn and work.* Mr. Nguyen reviewed Cambrian's positive school climate model, how we continue to assess our progress and what is currently working here in Cambrian. He also shared the results from the School Climate Community Survey taken in the spring of 2015 and the Positive Behavior Intervention and Support Implementation (PBIS) outcomes from 2011-2015. The survey indicated 81% of the people feel that Cambrian is doing well or exceeds expectations regarding our schools' climate and Cambrian is well below the national average when it comes to referrals and suspensions for the past four years. Mr. Nguyen concluded with Cambrian's vision of continuing school wide consistency, creating safe and positive school cultures, continue with consistent and effective classroom management, continue with core behavior teams providing leadership and ongoing training and assistance for staff.

Mrs. Garcia-Thome, Farnham's Principal highlighted how Farnham achieves a positive school climate through multiple programs such as: Blessings in a Backpack, Project Cornerstone, Bay Area Women's Sports Initiative (BAWSI) Rollers, Farmigo, after school activities, Starting Arts Theater, Art Vistas and the City of San Jose Recreation of City Kids (R.O.C.K.). She also shared how Farnham will continue to maintain strong attendance and PBIS scores by sharing data with staff and community on a regular basis and continue to maintain community partnerships and programs.

9.2 Establish Date of Annual Board Organizational Meeting:  
Dr. Andrews stated that the Board is required to establish a date for the Board's annual organization meeting per Ed Code 35143. In following with the Education Code the Board of Trustees designate a Board Meeting such as December 1, 2015, as their annual organizational meeting.

On a motion by Mrs. Presunka seconded by Mr. Middleton and approved unanimously, the designated date of December 1, 2015, for their annual organizational meeting

**Announcements  
Cont.**

**Public Comments**

**Information/Study**

**LCAP Goal 3**

**Board Organization  
Meeting**

**ACTION**

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9.3 Revenue Enhancements for Cambrian School District (Part 1):

Mr. Vann, Chief Financial Officer summarized Cambrian School District's current revenue enhancements and opportunities for growing revenue to help offset the inadequate state and Federal funding. This is the first of a two part presentation as to revenue enhancement options for the District to take in the future. Vann presented two potential options to increase revenue for discussion in this part 1 presentation; a parcel tax and an increase of charges for Use of Facilities. Mr. Vann walked through the timelines of a parcel tax, cost and factors to be considered. He also shared a possible user group and fee structure for the Use of Facilities.

Mrs. Stacy Brown, community resident, addressed the Board regarding the challenges of finding new revenue enhancements and encouraged the Board do their research and not make any quick decisions.

On a motion by Mr. Middleton seconded by Mr. Aronson and approved unanimously, the Board authorized staff to proceed to draft up a contract for a pricing quote on surveying the community regarding a parcel tax and bring the quote back to the Governing Board on December 1, 2015 for further discussion.

9.4 Kramer Project Development Company - Consulting Contract:

Mr. Robertson, Kramer Project Development Company Inc. (KDPC) presented the contract renewal of the Program and Construction Management services for the District's Measure I construction program. Under the contract, KPDC provides the manpower and expertise to implement program management controls, develop and manage the program budget, forecast costs, track costs, develop program and project schedules and budgets, provide design management, vendor management, invoice management, CEQA process management, labor compliance management, contractor pre-qualification, public utility contract coordination, board coordination and presentations, bond oversight committee management, assists the District with public relations and works closely with the District's Chief Finance Officer.

On a motion by Mr. Scofield seconded by Mrs. Presunka and approved unanimously, the Board awarded the Project Management Contract to Kramer Project Development Company Inc. with an estimated annual cost of \$144,000.

9.5 Prioritization of Remaining Measure I Projects (Part I):

Mr. Vann, Chief Financial Officer shared the history of the facilities master plan and the five areas of focus: growth projects, repair and infrastructure projects, facilities improvements, energy projects and safety and security projects. Mr. Vann recapped the current Measure I projects and their benefits to Cambrian; Steindorf, 3 Transitional Kindergarten classrooms, Safety and Security projects (Fencing & the Price Ceiling, Lighting and Flooring) and solar canopies at all sites. Mr. Vann presented the list of the top 10 potential projects based on stakeholder input and opened up the discussion on the top 5 projects. The Board had the opportunity to discuss, ask questions and reflect on some of the future projects. Mr. Vann will bring back the prioritization options and data for discussion at the next Board meeting on December 1<sup>st</sup>.

No action was taken at this time.

**10. COMMUNICATIONS**

Dr. Andrews shared with the Board that the Steindorf parent informational meetings are coming up on December 10<sup>th</sup> and January 14<sup>th</sup> from 5:30-6:30 p.m. at the Ida Price Middle School Library. She also shared about the Steindorf Mascot Contest taking place where Cambrian student can help determine our new Mascot. Contest submissions are due to the school offices by Monday, January 11, 2016.

**Revenue  
Enhancement**

**ACTION**

**KPDC Contract**

**ACTION**

**Measure I**

**Communications**

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**11. CLOSED SESSION**

No resumption of closed session.

**12. ADJOURNMENT**

There being no further business, the November 19, 2015, regular meeting of the Governing Board of Trustees was adjourned at 11:09 p.m. on a motion by Mr. Middleton and seconded by Mr. Aronson and carried unanimously.

Respectfully submitted,

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Carrie Andrews, Ph.D.  
Secretary to the Governing Board

Approved and ordered entered into  
the proceedings of the Cambrian  
School District on December 1, 2015.

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Governing Board of Trustees

**Closed Session**

**Adjournment**