



**CAMBRIAN SCHOOL DISTRICT GOVERNING BOARD OF TRUSTEES
MINUTES OF REGULAR BOARD MEETING**

November 16, 2017

1. OPEN SESSION

Open Session

1.1 Call to Order

The president called the Governing Board of Trustees Closed Session to order in the Cambrian Professional Development Center at 6:03 p.m.

1.2 Public Comments for Closed Session Items

There were no comments from the public.

2. CLOSED SESSION AGENDA

Closed Session

The Board convened in Closed Session to discuss the following:

- 2.1 Potential Litigation (Govt Code 54956.9(a))-one case
- 2.2 Public Employee Discipline/Dismissal/Release (Govt Code 54957)
- 2.3 Collective Bargaining Session (Govt Code 3549.1 (d)): Cambrian District Teachers Association
- 2.4 Personnel, Unrepresented Management, Supervisory and Confidential Employees (Govt Code 54957)
- 2.5 Public Employee Performance Evaluation, Superintendent (Govt Code 54957)

3. REGULAR SESSION CALL TO ORDER

Regular Session

- 3.1 The president called the regular meeting of the Governing Board of Trustees to order in the Cambrian Professional Development Center at 7:35 p.m.

MEMBERS PRESENT:

Mr. Randy Scofield, President
Mr. Jarod Middleton, Vice President
Mrs. Aletta Godden, Member
Mrs. Carol Presunka, Clerk

STAFF MEMBERS PRESENT:

Dr. Carrie Andrews, Superintendent
Ms. Carlena Grandey, Admin. Asst. to Superintendent
Mrs. Lesa Nieri, Asst. Supt., Personnel Services
Mr. Linh Nguyen, Asst. Supt., Educational Services
Mr. Mujtaba Rauf, Director of Information Technology
Mr. Jason Vann, Chief Financial Officer

- 3.2 Report out of Closed Session

No action was taken in closed session.

4. PLEDGE OF ALLEGIANCE

The president of the Board led the Pledge of Allegiance.

5. ADOPTION OF AGENDA

Adoption of Agenda

On a motion by Mrs. Godden, seconded by Mr. Middleton, the Board adopted the November 16, 2017, agenda. Motion **CARRIED** 4-0

ACTION

Godden-Yes
Middleton-Yes
Presunka-Yes
Scofield-Yes

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6. CONSENT AGENDA

On a motion by Mrs. Godden, seconded by Mr. Middleton, the Board:

- 6.1 Adopted of Consent Agenda Items as follows:
- 6.2 Approved the Minutes of the October 19, 2017, Regular Board Meeting
- 6.3 Approved the Personnel Report for November 16, 2017
- 6.4 Awarded the contract to Disposal of Bagby Portable to GM Construction
- 6.5 Ratified the Change Orders: Bagby Multi Use Room Project #1D for a credit of \$19,780 from Pfeiffer Electric and #2B for a credit of \$5,253.33 from Galeb Paving Inc.
- 6.6 Approved the Board Warrant List for October 2017
Motion **CARRIED** 4-0

Godden-Yes
Middleton-Yes
Presunka-Yes
Scofield-Yes

7. ANNOUNCEMENTS

- 7.1 Mr. Scofield shared with the Board that the District Office and all school sites will be closed Monday, November 20 through Friday, November 24 for Thanksgiving break. Classes for students will resume on Monday, November 27th.
- 7.2 On Sunday, November 4th, we held our 2nd annual 5k Fun Run. Dr. Andrews stated that there were approximately 720 students, families, and community members that participated. Dr. Andrews thanked Mayor Liccardo, Councilmember Donald Rocha, Cambrian Staff and many volunteers, for all their help with this event. One of the many highlights of the wellness fair, was students and families learning how to use an Automated External Defibrillator (AED). Dr. Andrews looks forward to many more years of the Cambrian 5k Fun Run.

Last week, Dr. Andrews had the honor of attending the Silicon Valley Education Foundation (SVEF) Pioneers and Purpose Dinner. It was an opportunity for leaders of Silicon Valley to come together and highlight the work that SVEF provides for local schools and students.

Dr. Andrews had the opportunity to visit classrooms at Price Middle School, Bagby and Sartorette Elementary Schools. It is always a pleasure for Dr. Andrews to be in the classrooms and to see what is transpiring. Dr. Andrews thanked the teachers and staff for all their hard work and dedication to the students.

8. PUBLIC COMMENTS

There were no comments from the public.

9. INFORMATION AND STUDY ITEMS

- 9.1 Health and Wellness: Child Nutrition Program Update for 2017-18:
Sodexo representative, Chris Battaglia, and Alisia Munoz-Rojas, Food Services Supervisor, presented an update on the District's Child Nutrition Program. They explained the new law SB 250 that goes into effect January 1, 2018. Based on the current meals served, the Child Nutrition Program is experiencing declining participation rates in Free and Reduced lunches, as well, as full priced meals. Expenditures are increasing due to facilities and labor. Mr. Battaglia and Mrs. Munoz-Rojas shared items that they will continue to focus on.
- 9.2 Health and Wellness: Physical Health (PE results) and Well Being Part 1:
Mrs. Darlene Norman, Director of Student Services and Mr. Linh Nguyen, Assistant Superintendent of Educational Services, provided an update on the District's health and wellness plan. Mrs. Norman shared how the attendance system has ensured we maintain a high student attendance rate of approximately 98%.

Consent Agenda

ACTION

Announcements

Public Comments

Information/Study

Child Nutrition Update

Physical Health

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| <p>9.3 <u>Board Policy and Procedure: Suicide Prevention 5142.52 New (Second Reading):</u> Dr. Andrews presented the following policy and procedure that needs to be added in order to allow the District to remain in compliance. This was the second reading of the following Board Policy: Animals at School (Policy and Procedure 6163.2) New</p> <p>On a motion by Mrs. Godden, seconded by Mr. Middleton, the Board approved the new Board Policy and Procedure: Suicide Prevention Policy 5141.52. Motion CARRIED 4-0</p> <p>Godden-Yes Middleton-Yes Presunka-Yes Scofield-Yes</p> | <p>Policy & Procedure 5142.52</p> <p>ACTION</p> |
| <p>9.4 <u>Metzler Fire Alarm - Kramer Project Development Company Construction Management Agreement - \$49,600:</u> Mr. Jason Vann, Chief Finical Officer, presented the Kramer Project Development Company contract for the Metzler Fire alarm to ensure the project is in compliance and remains on schedule.</p> <p>On a motion by Mr. Middleton, seconded by Mrs. Presunka, the Board approved the Construction Management contract for the Metzler Fire Alarm Project to Kramer Project Development Company for \$39,600 plus \$10K for general conditions. Motion CARRIED 4-0</p> <p>Aronson-Yes Godden-Yes Middleton-Yes Presunka-Yes</p> | <p>Metzler Fire Alarm</p> <p>ACTION</p> |
| <p>9.5 <u>Establish Date of Annual Organizational Meeting (Ed Code 35143 and Board Policy 9313):</u> Mr. Scofield, Board President, stated that the Board is required to establish a date for the Board’s annual organization meeting per Ed Code 35143. In following with the Education Code the Board of Trustees designate a Board Meeting such as December 7, 2017, as their annual organizational meeting.</p> <p>On a motion by Mr. Middleton, seconded by Mr. Scofield, the Board approved the designated date of December 7, 2017, for their annual organizational meeting. Motion CARRIED 4-0</p> <p>Godden-Yes Middleton-Yes Presunka-Yes Scofield-Yes</p> | <p>Board Organization Meeting</p> <p>ACTION</p> |
| <p>10. COMMUNICATIONS</p> <p>Mrs. Presunka had the opportunity to attend the annual Veteran’s Day Parade which included Price Middle School’s Marching Band. She congratulated Catherine Lorigan, Price Music Teacher, and the Price student’s for a job well done. Last night, Mrs. Presunka attended the Santa Clara County School Board Association meeting. She found the meeting very informative and enjoyed learning more about what is transpiring in other districts.</p> | <p>Communication</p> |
| <p>11. CLOSED SESSION</p> <p>No resumption of closed session.</p> | <p>Closed Session</p> |

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12. ADJOURNMENT

There being no further business, the November 16, 2017, regular meeting of the Governing Board of Trustees was adjourned at 9:08 p.m. on a motion by Mr. Middleton, and seconded by Mrs. Presunka. Motion **CARRIED** 4-0

Godden-Yes
Middleton-Yes
Presunka-Yes
Scofield-Yes

Respectfully submitted,

Carrie Andrews, Ph.D.
Secretary to the Governing Board

Approved and ordered entered into the proceedings of the Cambrian School District on December 21, 2017.

Governing Board of Trustees

Adjournment

ACTION