



**CAMBRIAN SCHOOL DISTRICT GOVERNING BOARD OF TRUSTEES  
MINUTES OF REGULAR BOARD MEETING**

September 20, 2012

**1. CLOSED SESSION AGENDA**

The Board convened in Closed Session at 6:35 p.m. to discuss the following:

- 1.1 Negotiations with Cambrian District Teachers' Association and California School Employees' Assoc., Local 641 (Govt Code 54957.6)
- 1.2 Public Employee Evaluation, Superintendent (Govt Code 54957)

**Closed Session**

**2. REGULAR SESSION**

The president called the regular meeting of the Governing Board of Trustees to order in the boardroom at the district office at 7:55 p.m. Mr. Scofield informed the audience that no action was taken in closed session.

**Regular Session**

**CALL TO ORDER**

**Call to Order**

**MEMBERS PRESENT:**

Mr. Randy Scofield, President  
Mrs. Stacey Brown, Vice President  
Mr. Doron Aronson, Clerk  
Mr. Alan Baker, Member  
Mr. Jarod Middleton, Member

**STAFF MEMBERS PRESENT:**

Dr. Deborah Blow, Superintendent  
Lani Potts, Asst Supt, Educational Services  
Don Fox, Interim Chief Business Officer  
Wendy Corkery, Admin. Asst. to Superintendent  
Kirby Fell, Dir, Education Technology

**3. PLEDGE OF ALLEGIANCE**

Kaden Vo led the Pledge of Allegiance.

**Pledge of Allegiance**

**4. ADOPTION OF AGENDA**

On a motion by Mr. Middleton, seconded by Mrs. Brown and carried unanimously the Board adopted the September 20, 2012, agenda.

**Adopt Agenda**

**5. CONSENT AGENDA**

On a motion by Mr. Aronson, seconded by Mr. Baker and carried unanimously the Board shall:

- 5.1 Adopt Consent Agenda items as follows:
- 5.2 Approve the minutes of the August 23 special and September 6, 2012, regular Board meetings
- 5.3 Personnel Items:

*Certificated*

Approve leaves of absence for Alicia Williamson, effective 8/22/12-11/6/12 and Wendy Olsen, effective 9/17/12-5/1/13

*Classified*

Ratify the probationary status of Special Education IA Denver Home and Evelyn Tran effective 9/4/12; Admin Clerk Colleen Krisman, effective 9/10/12 and Yvonne Burke English Learner IA effective 9/17/12.

Approve the resignation of Michelle Harris effective 9/21/12

*Other*

Ratify the limited term status of Special Education IA Michelle Kelch effective 2012-13 and Monica Terzian effective 8/24/12 – 6/13/13

**Consent Agenda**

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- 5.4 Accept Board Warrant Approval List for August 2012
- 5.5 Approve Verified Signatures for 2012-13
- 5.6 Approve the donation of technology equipment and monetary donations to Farnham and Price Schools in the amount of \$1,979.70.

**6. ANNOUNCEMENTS**

Dr. Blow had the pleasure of attending each elementary schools' Back to School Night as well as the 7th and 8th grade Night at Price School. She congratulated the teachers for their presentations and thanked them for all the work they put into the evening.

**7. PUBLIC COMMENTS**

Alicia Williamson and Tom Vo spoke to the board concerning transfer priority for staff. Teachers Sheila Monger, Sandy McConnell, Allegra Riley, Camille Johnson and Debbie Rice commented on what the iPad Academy has meant to them.

**8. INFORMATION AND STUDY ITEMS**

8.1 Dr. Blow provided an overview of the district's leased facilities. Overall costs of these sites were reviewed. The net revenue for all leased sites is \$920,399. One challenge in capturing every cost is that we don't have individual PG&E meters in each room. We were fortunate to find another tenant to take the remainder of the space in the old fire station property on Curtner and Bascom Avenues. Some of our tenants are struggling in these difficult financial times. They do provide a service to our community and in some cases partner with the district.

8.2 Mr. Scofield opened the Public Hearing for Resolution 12-13-02, Sufficiency of Instructional Materials and invited comments. None were offered, and the hearing was closed.

8.3 Mrs. Potts stated how wonderful it is that we are in a position to provide standards based, board approved instructional materials to our students. Funds are set aside each year to ensure that enough materials are available to all students.

On a motion by Mr. Aronson, seconded by Mr. Baker and carried unanimously the Board approved Resolution 12-13-02, Sufficiency of Instructional Materials.

8.4 Resolution 12-13-05, Multiple and Single Subject Credential Middle School Waiver was presented by Dr. Blow. The state requires each teacher to have a credential for the subject they teach. Multiple subject credentials are needed by teachers in K-8 who teach in a core subject in self-contained classroom. Single subject credentials are needed for a number of classes and require a credential specific to those subject areas. This can become problematic at the middle school. To help with that we are allowed to have an Education Code waiver in place for teachers teaching a subject outside their credential area provided they are working toward a credential in that area. We have done a lot of work recently to decrease these numbers, and this year's waiver only has three names.

On a motion by Mr. Aronson, seconded by Mr. Baker and carried unanimously, the Board approved Resolution 12-13-05, Multiple and Single Subject Credential Middle School Waiver.

8.5 Dr. Blow opened the discussion on the second reading of revised Policy and Procedure 1330, Community Use of School Facilities. She researched GAMUT, Total School Solutions and the policies of other districts to determine the revisions. The major question before the board is do they want to charge for facility use and what is the best way to determine this. The board made recommendations for further revisions to both the Policy and Procedure. These revisions will be brought back to the next meeting.

**Announcements**

**Public Comments**

**Information/Study**

**Leased Property**

**Res 12-13-02,  
PUBLIC HEARING**

**Res 12-13-02, Suff  
of Instr Materials**

**ACTION**

**Res 12-13-05  
Multi/Single  
Subject Waiver**

**ACTION**

**3rd Reading Pol/  
Proc 1330**

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- 8.6 Dr. Blow stated that the technology equipment quote from Apple Inc. exceeds the \$50,000 limit for purchases and, therefore, requires board approval. The quotes are for components we purchase for the Digital and iPad Academies. These items were outlined in the targets of the Strategic Plan and were incorporated into the adopted budget.

**Apple Quote  
Tech Equipment**

On a motion by Mrs. Brown, seconded by Mr. Baker and carried unanimously, the Board accepted the price quotes from Apple, Inc. for technology equipment.

**ACTION**

- 8.7 Dr. Blow commented that this Emergency Preparedness discussion is a result of the recent lockdown by SJPD of the Fammatre and Price campuses on the first day of school. The parent community at both schools handled it well, and the staff did a great job. Dr. Blow sat in on Fammatre's debrief afterward where they talked about continued training and the need for a parent calling system. Price and Farnham have systems in place already, but it would have been helpful for Fammatre to notify parents. She recommends looking at a district-wide communication system. This would give her the ability to go into those systems to make entries in an emergency requiring district-wide notification such as a major earthquake. We will bring this back with more information.

**Emergency Prep**

- 8.8 Discussion of Resolution 12-13-04, Support Schools & Local Public Safety Protection Act and Our Children Our Future: Local Schools & Early Education Investment Act was tabled.

**Res. 12-13-04,  
Support Schools**

**9. COMMUNICATIONS**

**Communications**

Mr. Baker attended Fammatre's Back to School night and commented that the school looked beautiful, classrooms and teachers were well prepared, parents asked difficult questions and teachers answered them with ease. He was very impressed by all he saw. Mr. Scofield attended CSBA's Back to School event and stated that we need to have information on mandated costs. They also discussed the various propositions in the upcoming elections.

**10. CLOSED SESSION**

**Closed Session**

There was no further closed session.

**11. ADJOURNMENT**

**Adjournment**

There being no further business, the September 20, 2012, regular meeting of the Governing Board of Trustees was adjourned at 11:15 p.m. on a motion by Mr. Baker, seconded by Mrs. Brown and carried unanimously.

Respectfully submitted,

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Deborah L. Blow, Ed.D.  
Secretary to the Governing Board

Approved and ordered entered into  
the proceedings of the Cambrian  
School District on October 4, 2012

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Governing Board of Trustees