



CAMBRIAN SCHOOL DISTRICT GOVERNING BOARD OF TRUSTEES
MINUTES OF REGULAR BOARD MEETING

December 17, 2020

1. OPEN SESSION

1.1 Call to Order

The president called the Governing Board of Trustees Closed Session to order in the Cambrian Professional Development Center at 6:00 p.m.

1.2 Public Comments for Closed Session Items

There were no comments from the public.

2. CLOSED SESSION AGENDA

The Board convened in Closed Session to discuss the following:

- 2.1 Potential Litigation (Govt Code 54956.9(a))-one case
- 2.2 Public Employee Discipline/Dismissal/Release (Govt Code 54957)
- 2.3 Collective Bargaining Session (Govt Code 3549.1 (d)): Cambrian District Teachers Association
- 2.4 Personnel, Unrepresented Management, Supervisory and Confidential Employees (Govt Code 54957)
- 2.5 Conference with Real Property Negotiator (§ 54956.8)

3. REGULAR SESSION CALL TO ORDER

3.1 The president called the regular meeting of the Governing Board of Trustees to order in the Cambrian Professional Development Center at 7:15 p.m.

MEMBERS PRESENT: Mr. Randy Scofield, President
 Mrs. Janet Gillis, Member
 Mr. Donald Rocha, Member
 Mr. Jarod Middleton, Member
 Mrs. Carol Presunka, Member

STAFF MEMBERS PRESENT: Dr. Carrie Andrews, Superintendent
 Ms. Carlena Grandey, Admin. Asst. to Superintendent
 Ms. Penny Timboe, Chief Financial Officer
 Mr. Mujtaba Rauf, Director of Information Technology
 Mr. Linh Nguyen, Asst. Supt., Educational Services

3.2 Report out of Closed Session

No action was taken in closed session.

4. PLEDGE OF ALLEGIANCE

The president of the Board led the Pledge of Allegiance.

5. ADOPTION OF AGENDA

On a motion by Mrs. Presunka, seconded by Mr. Rocha, the Board adopted the December 17, 2020, agenda. Motion **CARRIED** 5-0

Gillis-Yes
 Middleton-Yes
 Presunka-Yes
 Rocha-Yes
 Scofield-Yes

Open Session

Closed Session

Regular Session

Adoption of Agenda

ACTION

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6. OATH OF OFFICE

- 6.1 Dr. Andrews administered the Oath of Office to new trustees: Donald Rocha and Janet Gillis. Their term of office is for 2020 through 2024.

PUBLIC COMMENT:

Mrs. Lisa McConnell, Price Middle School teacher, read a letter from Ms. Gloria Pedretti, a former Sartorette teacher of 38 years. Ms. Pedretti congratulated and welcomed Mrs. Janet Gillis to the to the Governing Board of Trustees.

7. CONSENT AGENDA

On a motion by Mrs. Presunka, seconded by Mr. Middleton, the Board:

- 7.1 Adopted of Consent Agenda Items as follows:
7.2 Accepted the Wells Fargo Advisors Statement for October 2020
7.3 Approved the Personnel Report
7.4 Approved the adjustment of the Proposed Schedule in the Fire House RFP to allow respondents additional time to respond to the RFP for the Development and Joint Occupancy of District-Owned Property
Motion **CARRIED** 5-0

Gillis-Yes
Middleton-Yes
Presunka-Yes
Rocha-Yes
Scofield-Yes

8. ANNOUNCEMENTS

- 8.1 Mr. Scofield announced that all schools sites and the District Office would be closed for winter break beginning Monday, December 21 through Friday, January 1, 2021. Classes will resume for students on Monday, January 4, 2021.
- 8.2 Dr. Andrews announced that the Cambrian School District received a grant for \$35,000 to purchase laptops for students in need. The grant provided by Land Research and the Santa Clara County of Education will help close the digital gap amongst students.

Dr. Andrews encouraged the community to join in the Cambrian Education Foundation's district wide read-a-thon fundraiser. The read-a-thon will support mental health resources across our district and promote reading and school spirit!

Dr. Andrews shared that the Cambrian School District passed out 183 food vouchers provided from the Reaching Out Foundation to families in need over the past week. She thanked the Reaching Out Foundation for supporting our families and community during this difficult time.

Dr. Andrews wished for a happy and restful break for all students and staff. She acknowledged how uncertain the times are and thanked the Cambrian staff for a job well done.

9. INFORMATION AND STUDY ITEMS

- 9.1 First Interim Report for 2020-21:
Ms. Penny Timboe, Chief Financial Officer, presented the first interim report. Education Code Report Sections 35015 and 35035 (g) require school district governing boards to review the budget and approve the District's First Interim report as of 10-31-20 and approve the District will be able to meet its financial obligations through June 2021. Ms. Timboe shared the budget comparisons between the budget from July 1 and the 1st interim report. Although the State Budget Act has mitigated immediate COVID difficulties, Cambrian continues to face a deficit of \$3.5M.

Consent Agenda

Announcements

Information/Study

1st Interim 2020-21

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<p>On a motion by Mr. Middleton, seconded by Mrs. Gillis, the Board approved the First Interim Report with positive certification and making it available to the public. Motion CARRIED 5-0</p> <p>Gillis-Yes Middleton-Yes Presunka-Yes Rocha-Yes Scofield-Yes</p>	<p>ACTION</p>
<p>9.2 <u>Learning Continuity Plan: Budget Overview for Parents:</u> Mr. Linh Nguyen, Assistant Superintendent of Education Service, and Ms. Penny Timboe, Chief Financial Officer, presented the Local Control Funding Formula Budget Overview for Parents. The Budget Overview for Parents allow parents a simpler way to understand the District’s budget using visuals and graphics.</p>	<p>Budget Overview for Parents</p>
<p>PUBLIC COMMENTS:</p>	
<p>Janice Czaplicki, Cambrian Parent, encouraged the Board to perform a cost annalist of the continuation of distance learning versus the upgrading of the HVAC systems.</p>	
<p>On a motion by Mrs. Gillis, seconded by Mr. Middleton, the Board approved the Budget Overview for Parents. Motion CARRIED 5-0</p> <p>Gillis-Yes Middleton-Yes Presunka-Yes Rocha-Yes Scofield-Yes</p>	<p>ACTION</p>
<p>9.3 <u>Annual Developer Fees Report 2020:</u> Ms. Penny Timboe, Chief Financial Officer, summarized the revenue and expenditures of money collected through developer fees.</p>	<p>Developer Fees</p>
<p>On a motion by Mr. Rocha, seconded by Mr. Middleton, the Board approved to accept the report and thereby making the report available for to the public. Motion CARRIED 5-0</p> <p>Gillis-Yes Middleton-Yes Presunka-Yes Rocha-Yes Scofield-Yes</p>	<p>ACTION</p>
<p>9.4 <u>Facilities and Operations: Update Part II:</u> Mr. Jim Browning, Director of Buildings and Grounds, and Ms. Penny Timboe, Chief Financial Officer, provided an update on the District's facility status in preparation for students to return to in-person learning. They summarized each school sites stages regarding the HVAC systems, installation of MERV 13 filters, window operations, carbon monoxide sensors, and air purifiers.</p>	<p>Facilities & Operations</p>
<p>9.5 <u>Facilities: Engineering Study (HVAC):</u> Ms. Penny Timboe, Chief Financial Officer, presented a proposal from Sugimura Finney Architects, Inc. for Architectural and Engineering services to assess our existing HVAC systems with the intent to replace or upgrade each system with a newer energy efficient system.</p>	<p>HVAC Engineering Study Contract</p>
<p>On a motion by Mr. Scofield, seconded by Mrs. Presunka, the Board approved the contract with Sugimura Finney Architects, Inc. for Architectural and Engineering to study Cambrian’s HVAC systems. Motion CARRIED 5-0</p>	<p>ACTION</p>

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	Gillis-Yes Middleton-Yes Presunka-Yes Rocha-Yes Scofield-Yes	
9.6	<p><u>Measure R: Post Election update and Resolution 20-21-11: Statement of Votes and Certificate Of November 3, 2020, Election Results (Elections Code 15400):</u> Elections Code Section 15400 requires certification by the Governing Board of election results. Mr. Matt Kolker from Government Financial Strategies provided a post-election update and presented Resolution 20-21-11: Statement of Votes and Certificate of November 3, 2020, Election Results.</p> <p>On a motion by Mr. Middleton, seconded by Mr. Rocha, the Board accepted Resolution 20-21-11: Statement of Votes and Certificate of November 3, 2020, Election. Motion CARRIED 5-0</p> <p>Gillis-Yes Middleton-Yes Presunka-Yes Rocha-Yes Scofield-Yes</p>	<p>Measure R: Election Results</p> <p>ACTION</p>
9.7	<p><u>Organizational Meeting: Board Calendar:</u> The Board had the opportunity to discuss the 2021-22 calendar for Board meetings.</p> <p>On a motion by Mr. Rocha, seconded by Mrs. Presunka, the Board approved the calendar for 2021-221 Board of Trustees meetings. Motion CARRIED 5-0</p> <p>Gillis-Yes Middleton-Yes Presunka-Yes Rocha-Yes Scofield-Yes</p>	<p>2021-22 Board Calendar</p> <p>ACTION</p>
9.8	<p><u>Organizational Meeting: Election of Board President (Cambrian Board Policy 9120 and 9313):</u></p> <p>On a motion by Mrs. Presunka, seconded by Mrs. Gillis, the Board voted to elect Mr. Middleton as President of the Board of Trustees for the year 2021. Motion CARRIED 5-0</p> <p>Gillis-Yes Middleton-Yes Presunka-Yes Rocha-Yes Scofield-Yes</p>	<p>Board President</p> <p>ACTION</p>
9.9	<p><u>Organizational Meeting: Election of Board Vice President (Cambrian Board Policy 9120 and 9313):</u></p> <p>On a motion by Mr. Middleton, seconded by Mrs. Gillis, the Board elected Mrs. Presunka as Vice President of the Board of Trustees for the year 2021. Motion CARRIED 5-0</p> <p>Gillis-Yes Middleton-Yes Presunka-Yes Rocha-Yes Scofield-Yes</p>	<p>Vice President</p> <p>ACTION</p>

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9.10 <u>Organizational Meeting: Election of Board Clerk (Cambrian Board Policy 9120 and 9313):</u>	Clerk
On a motion by Mr. Middleton, seconded by Mrs. Presunka, the Board elected Mr. Rocha as Clerk of the Board of Trustees for the year 2021. Motion CARRIED 5-0	ACTION
Gillis-Yes Middleton-Yes Presunka-Yes Rocha-Yes Scofield-Yes	
9.11 <u>Organizational Meeting: Election of a Representative to the Santa Clara County Committee for School District Organization:</u>	Representative to the Santa Clara County Committee
On a motion by Mr. Scofield, seconded by Mr. Rocha the Board elected Mr. Middleton as the Representative to the Santa Clara County Committee for School District Organization in 2021. Motion CARRIED 5-0	ACTION
Gillis-Yes Middleton-Yes Presunka-Yes Rocha-Yes Scofield-Yes	
9.12 <u>Call for Nominations for California School Board Association's (CSBA) Delegate Assembly:</u>	Delegate Assembly
On a motion by Mr. Middleton, seconded by Mr. Scofield, the Board nominated Mrs. Presunka for California School Board Association's Delegate Assembly 2021. Motion CARRIED 5-0	ACTION
Gillis-Yes Middleton-Yes Presunka-Yes Rocha-Yes Scofield-Yes	
10. COMMUNICATIONS	Communication
10.1 <u>Public Comments:</u>	Public Comments
Melissa Ojczyk, Cambrian Parent, commended the Board for listening to the community and staff in regards to the health and safety of students and staff. She thanked Dr. Andrews and the Cambrian staff for all their hard work.	
10.2 <u>Verbal and Written Communications:</u>	Board Comms.
Mrs. Presunka had the opportunity to attend the California School Boards Association annual conference. She was very impressed on how well the conference was executed in a digital format. Mrs. Presunka also attended the Westside Board Member Committee and always appreciates hearing what is transpiring in other districts.	
Mr. Middleton had the honor of joining Ms. Marla Kramer in a Zoom session with her students. He was so impressed with all the questions from the students and had a wonderful time.	
11. CLOSED SESSION	Closed Session
No resumption of closed session.	

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12. ADJOURNMENT

There being no further business, the December 17, 2020, regular meeting of the Governing Board of Trustees was adjourned at 10:26 p.m. on a motion by Mr. Middleton, and seconded by Mrs. Presunka. Motion **CARRIED** 5-0

Gillis-Yes
Middleton-Yes
Presunka-Yes
Rocha-Yes
Scofield-Yes

Respectfully submitted,

Carrie Andrews, Ph.D.
Secretary to the Governing Board

Approved and ordered entered into the proceedings of the Cambrian School District on February 4, 2021.

Governing Board of Trustees

Adjournment