



CAMBRIAN SCHOOL DISTRICT GOVERNING BOARD OF TRUSTEES  
MINUTES OF REGULAR BOARD MEETING

January 14, 2021

1. OPEN SESSION

Open Session

1.1 Call to Order

The president called the Governing Board of Trustees Closed Session to order via Zoom at 6:00 p.m.

2. CLOSED SESSION AGENDA

Closed Session

The Board convened in Closed Session to discuss the following:

- 2.1 Potential Litigation (Govt Code 54956.9(a))-one case
- 2.2 Public Employee Discipline/Dismissal/Release (Govt Code 54957)
- 2.3 Collective Bargaining Session (Govt Code 3549.1 (d)): Cambrian District Teachers Association
- 2.4 Conference with Real Property Negotiator (§ 54956.8)

3. REGULAR SESSION CALL TO ORDER

Regular Session

- 3.1 The president called the regular meeting of the Governing Board of Trustees to order via Zoom at 7:18 p.m.

MEMBERS PRESENT:

- Mr. Jarod Middleton, President
- Mrs. Carol Presunka, Vice President
- Mr. Donald Rocha, Clerk
- Mrs. Janet Gillis, Member
- Mr. Randy Scofield, Member

STAFF MEMBERS PRESENT:

- Dr. Carrie Andrews, Superintendent
- Ms. Carlena Grandey, Admin. Asst. to Superintendent
- Mr. Mujtaba Rauf, Director of Information Technology
- Mr. Linh Nguyen, Asst. Supt., Educational Services
- Ms. Kristi Schwiebert, Asst. Supt., Personnel Services
- Ms. Penny Timboe, Chief Financial Officer

- 3.2 Report out of Closed Session

No action was taken in closed session.

4. PLEDGE OF ALLEGIANCE

The president of the Board led the Pledge of Allegiance.

5. ADOPTION OF AGENDA

Adoption of Agenda

On a motion by Mr. Scofield, seconded by Mrs. Gillis, the Board adopted the amended agenda for January 14, 2021. Motion **CARRIED** 5-0

ACTION

The Governing Board pulled item 10.2 due to the recent release from California Department of Public Health on COVID-19 guidance for schools. The information will be brought forth at the next Board Meeting on January 21, 2021.

- Gillis-Yes
- Middleton-Yes
- Presunka-Yes
- Rocha-Yes
- Scofield-Yes

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**6. CONSENT AGENDA**

On a motion by Mr. Rocha, seconded by Mr. Scofield, the Board:

- 6.1 Adopted of Consent Agenda Items as follows:
- 6.2 Approved the Personnel Report
- 6.3 Approved Board Policies and Procedures: Debt Issuance and Management 3470 and Education for English Learners 6174  
Motion **CARRIED 5-0**

Gillis-Yes  
Middleton-Yes  
Presunka-Yes  
Rocha-Yes  
Scofield-Yes

**7. ANNOUNCEMENTS**

- 7.1 Mr. Middleton announced that Open Enrollment for the 2021-22 school year begins on Wednesday, January 20 and runs through March 1. He also shared that all school sites and the District Office will be closed on Monday, January 18, in observance of Martin Luther King Jr.
- 7.2 Dr. Andrews thanked Ms. Kristi Schwiebert, Assistant Superintendent of Personnel, and Ms. Degie Hosmer, Cambrian’s District Nurse, for all their hard work in creating protocols and processes around COVID. Dr. Andrews shared that Cambrian School District has begun COVID testing.

Dr. Andrews was pleased to announce that Cambrian School District just received 1,050 chrome books and 205 iPads. Dr. Andrews thanked the City of San Jose for the grant and the ability to offset our digital needs.

Dr. Andrews announced that next week is the beginning of the Open Enrollment season for the 2021-22 school year. She looks forward to the possibility of beginning the new year in-person.

Dr. Andrews thanked the community and the Cambrian staff for their patience as the week has been overwhelmed with many network difficulties. She expressed her empathy with how hard distance learning is for some and the added frustration of the network snags.

**8. RECOGNITIONS**

Dr. Andrews and the Board recognized employees who have dedicated 25, 30, and 35 years of service to the students and families in the Cambrian School District.

John Olsen, Teacher 25 years	Raychelle Fordham, Teacher 30 years
Randy Scofield, Governing Board 25 years	Marlene Austin, Teacher 35 years

**9. PUBLIC COMMENTS:**

Melissa Wuenschel, Cambrian Parent, requested the Board to research the possibility of adding the new UVC disinfect the HVAC systems for an extra layer of protection for students and staff.

Irina Krasnopolskaia, Cambrian Parent, addressed the Board with questions regarding the school sites being ready for students to return to school.

**10. INFORMATION AND STUDY ITEMS**

- 10.1 Operations: COVID-19 Health and Safety Protocols and Procedures:  
Ms. Kristi Schwiebert, Assistant Superintendent of Personnel Services, reviewed the current protocols and procedures for COVID-19 from the Santa Clara County Public Health Department. She also shared the recent additional safety measures as of January 2021: Daily symptom screening, COVID-19 screening, and Zoom procedures for student and staff who need to

**Consent Agenda**

**ACTION**

**Announcements**

**Recognitions**

**Public Comments**

**Information/Study**

**COVID Health & Safety**

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quarantine. Ms. Schwiebert also gave examples of the most commonly asked questions.

- 10.2 Return to In-Person Learning and Instruction: State and Local Guideline Updates:  
This items was pulled from the agenda due to the recent release from California Department of Public Health on COVID-19 guidance for schools. The information will be shared at the next Board Meeting on January 21, 2021.

- 10.3 Measure R: Citizens' Bond Oversight Committee:  
Mr. Matt Kolker from GFSI presented the roles and responsibilities of the Citizens' Oversight Committee for Measure R. A citizen's oversight committee is one of five required accountability methods to ensure funds are use appropriately. All interested parties may submit an application by January 29, 2021 to Ms. Penny Timboe, Chief Financial Officer.

- 10.4 Board Policies and Procedures: Debt Issuance and Management 3470 and Bilingual Instruction 6174 (First Reading):  
Dr. Andrews presented the revised Board Policies and Procedures in order to keep the District compliant. There were no recommendations and the Board requested the policies and procedures to be placed on the consent agenda at the next board meeting.

- 3470 Debt Issuance and Management Policy (New)
- 6174 Bilingual Instruction Policy and Procedure (Revised)

**11. COMMUNICATIONS**

Mrs. Presunka had the opportunity to attend the Californian School Board Association budget workshop and the impact on school districts' budgets.

Mr. Middleton encouraged everyone to join in at the next Board meeting for the update on returning students back to campus for in-person learning.

**12. CLOSED SESSION**

There was no resumption of closed session.

**13. ADJOURNMENT**

There being no further business, the January 14, 2021, regular meeting of the Governing Board of Trustees was adjourned 8:35 p.m. on a motion by Mr. Scofield, and seconded by Mrs. Gillis.  
Motion **CARRIED** 5-0

Gillis-Yes  
Middleton-Yes  
Presunka-Yes  
Rocha-Yes  
Scofield-Yes

Respectfully submitted,

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Carrie Andrews, Ph.D.  
Secretary to the Governing Board

Approved and ordered entered into the proceedings  
of the Cambrian School District on February 4, 2021.

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Governing Board of Trustees

**Return to In-Person Learning**

**Measure R: Oversight Committee**

**Polices & Procedures 3470 & 6174**

**Communications**

**Closed Session**

**Adjournment**