



Cambrian School District
Student Technology Use Agreement (TUA)

1. **Purpose:** The Cambrian School District (the district) is committed to providing our students with access to digital networks and instructional technology tools. For the purposes of this agreement, the term “school setting” includes both a remote, distance learning setting (e.g. at home) as well as the traditional onsite classroom setting.

The use of all district technologies in the school setting are provided to students to learn, conduct research, communicate, collaborate and create in furtherance of their education. Unless granted permission to do so by a teacher, administrator or staff member, no personal use of technology is permitted during school hours.

Parental permission is required in order for minors to use these services. Students are expected to comply with the Technology Use Agreement (TUA), the district standards and rules of behavior, and honor all copyright laws of the provided network services.

Outside of the school setting, parents must bear responsibility for guidance of their child as he/she uses the network in the same manner that they guide the appropriate use of other information sources such as televisions, telephones, movies, radio and other media which could be potentially offensive.

2. **Safety and Security:** Precautions are taken to ensure that technology in the school setting is being used in an appropriate and secure manner. Students are guided in the safe, respectful and responsible use of technology for learning purposes.

Network administrators may review files and communications to maintain system integrity, safety, protect data privacy and to ensure that students are using technology tools and the network responsibly. Since communication on the network is public, users should not expect files stored on district servers to remain private.

3. **Student Responsibilities:** The district permits and encourages the use of its digital network and technology in support of guidelines that shall govern a student with regard to the district’s digital network. These guidelines apply regardless of the setting in which the student is utilizing the district’s digital network and technology resources. Students shall:

- a. Use technology for the intended learning purpose.
- b. Communicate with others in a courteous and respectful manner.
- c. Keep usernames and passwords private.
- d. Use only the account(s) to which they have been individually assigned.
- e. Use only accounts provided by the district.
- f. Handle devices with reasonable care and caution.
- g. Respect the work and files of other students.
- h. Comply with copyright laws and intellectual property rights of others.
- i. Report any security problem or misuse of the technology services to a teacher or principal.
- j. Communicate on the district network only with students and staff within the district and for educational purposes.

4. **Unacceptable Uses:** When utilizing the district’s digital network and technology resources in any setting, students are prohibited from engaging in acts including but not limited to:
 - a. Any use which violates federal, state and copyright laws or school regulations.
 - b. Wasting resources such as paper, printer ink, or file storage space.
 - c. Any use other than the academic/educational purposes.
 - d. Releasing their own or other’s personal information, such as addresses, phone numbers, photos, Social Security numbers, user account information or other personal information.



- e. Any use (including the sending of emails and/or attachments, viewing or posting to websites, social networks, or blogs) that can be construed as containing obscene, offensive or lewd material.
 - f. Any use that potentially or actually causes harm to another person or another's property.
 - g. Any use of personal or district devices or network that constitutes cyber bullying including but not limited to the use of profanity and harassment of others, hate mail (including email, social media posts and texting), discriminatory remarks, chain letters, writing or displaying offensive or obscene language or images, posting to or creating a website or digital media for the purpose of harassment, creating a credible impression of another student or staff, and/or creating/using a false profile.
 - h. Attempted access to other user's accounts or trespassing into files, folders, network storage or the work created by other users of the network.
 - i. Any use that disrupts the use of technology devices or undermines the integrity of the network and any destruction, modification, or abuse of the district's computer hardware or software.
 - j. Bypassing, modifying or tampering with the district's internet filtering measures, firewalls or security settings.
 - k. Intentionally uploading, downloading, or creating computer viruses and/or maliciously attempting to harm or destroy district network resources or devices, or manipulate the data of any other user, including so-called "hacking".
 - l. Posting or publishing images and/or video captured at the school site or school-sponsored activities on social networking sites, blogs, and other websites without school district authorization.
5. **Cell Phone Usage:** Students will not use personal cell phones during the school day for any purpose without the expressed permission of a district or school staff member. State and federal law regulate the transmission of photo images, recorded conversations or video of a minor.
6. **Email:** As part of their enrollment all students are issued a district email account. Said account will be limited to communications with other students and district staff for academic/educational purposes. Students shall not attempt to interfere with another student's ability to send or receive email, nor shall they attempt to read, delete, copy, modify or use another individual's identity. Students' personal email accounts may not be used or accessed at school.
7. **Discipline:** A student's access to the district's digital network and electronic devices is a privilege, not a right. If a student violates this TUA or otherwise abuses the privileges of said access, it may result in disciplinary action, including but not limited to:
- a. Limited access to or loss of access to the district digital network, electronic devices and/or the Internet.
 - b. Discipline, including suspension/expulsion, consistent with existing district policies and California law.
 - c. Law enforcement agencies' involvement if there is illegal use of the Internet or the network.
8. **Limitation of Liability:** The district shall not be responsible for any damages suffered by the student, including those arising from non-deliveries, mis-deliveries, service interruptions, unauthorized use, loss of data, and exposure to potentially harmful or inappropriate material or people. Use of any information obtained via the internet or communications technologies is at the student's own risk. The district specifically denies any responsibility for the accuracy or quality of information obtained through the Internet. The district assumes no liability for personal technology, including computers, smartphones, network access devices, or other electronic signaling devices, if such devices are damaged, lost or stolen. The student and his/her parent/guardian shall indemnify and hold the district harmless from any losses sustained by parents/student, the district and/or other individuals/entities as the result of use or misuse of the district's digital network by the student, and/or the loss or damage of personal technology.



This page must be signed and dated by student and parent. Completed form must be returned back to school prior to accessing the Cambrian School District network or electronic devices.

Student Agreement:

I have read, understand and agree to abide by the above Technology Use Agreement (TUA) when using the district’s digital network and technology resources. I further understand that any violation of the TUA is unethical and may constitute a criminal offense. Should I violate this TUA, I understand that the district may revoke my privileges to access the districts digital network, that disciplinary action may be taken, and/or appropriate legal action may be initiated against me.

Student’s First Name: _____ Last Name: _____

Student’s Signature: _____ Date: _____

Parent/Guardian Agreement :

As a parent or Guardian of _____, I have read and understand the above Technology use Agreement (TUA). I understand that my child’s access to the district’s digital network is designed for educational purposes, and that the district has taken reasonable steps to control access to the Internet. I further understand that the district cannot guarantee that all controversial information will be inaccessible to students. Further, I accept full responsibility for supervision of my child if, and when, he/she uses the district’s digital network when not in a classroom or school site setting. I hereby give my permission for my child to use the digital network, including the Internet. Finally, I agree that I hold the district harmless for any damages suffered by my child including but not limited to those arising from or related to service interruptions, unauthorized use or loss of data, exposure to potentially harmful or inappropriate material or people arising from or connected to the use of the district’s digital network.

Parent/guardian’s First Name: _____ Last Name: _____

Parent/guardian’s Signature: _____ Date: _____